

No. M-12012/15(18)/2013-SSD-III  
Government of India  
Ministry of Statistics and Programme Implementation  
Central Statistics Office  
(Social Statistics Division)

West Block-8, Wing-6, R K Puram, New Delhi  
Dated: 5<sup>th</sup> August, 2014

OFFICE MEMORANDUM

**Subject:** Financial assistance under the sub-component "Travel Grant Assistance" of the Grant-in-Aid scheme of Plan Scheme "Capacity Development of CSO".

Social Statistics Division (SSD), Central Statistics Office (CSO), Ministry of Statistics and Programme Implementation (MOSPI) is implementing a scheme "Travel Grant Assistance", a sub-component of Grant-in-Aid scheme under the plan scheme "Capacity Development of CSO". The main objective of the 'Travel Grants Assistance' scheme is to provide financial support to the National Statisticians for presenting their accepted papers/articles on Theoretical/Applied Statistics in international academic conferences/seminars/workshops, etc. abroad. The idea behind this scheme is to promote dissemination of the research work of the Indian statisticians by facilitating them to share and enhance their level of understanding at international level.

2. Under this scheme, financial assistance is provided towards the travel cost and related expenditures for presentation of accepted research papers in Applied Statistics in International Conferences/Seminars/Workshops, etc., to be held outside India. Such assistance includes airfare, registration fee, airport tax, visa fee, per diem, etc. as per the Government rules in force. The terms and conditions specified by Department of Expenditure, Ministry of Finance for Travel Grant Assistance (TGA) Scheme, are given below:

- a) Eligible officials belong to Central Government and Central Autonomous Institutions/Universities.
- b) Visit relates to the area of work of the candidate.
- c) Technical Papers have been submitted through proper official channels in such events and not out of officer's own volition.
- d) Official invitation from the host to the Administrative Ministry/Departments/Organization is available.
- e) All necessary clearance viz. political clearance from MEA, FCRA clearance from MHA (wherever required) etc., have been obtained.

3. With the approval from Competent Authority, it has been decided that all eligible Indian Statisticians are required to submit the application form in the prescribed proforma

as available in the Ministry's website alongwith the certificate to satisfying the fulfilling the conditions laid by the Department of Expenditure, Ministry of Finance mentioned above.

4. The eligible candidates can submit detailed proposals on the format prescribed for the purpose in the guidelines for Travel Grant Assistance scheme available on the link [http://mospi.gov.in/Central Statistics Office/Social Statistics/Research Schemes/Travel Grant Assistance](http://mospi.gov.in/Central_Statistics_Office/Social_Statistics/Research_Schemes/Travel_Grant_Assistance). A copy of supporting documents fulfilling the conditions stipulated under para 2 above is also to be attached. The detailed proposal complete in all respect for Travel Grant Assistance can be submitted to Deputy Director General, Social Statistics Division, Central Statistics office, Ministry of Statistics & programme Implementation, West Block-8, Wing – 6, Ground Floor, R K Puram, New Delhi (Email: [ddg.ssd-mospi@nic.in](mailto:ddg.ssd-mospi@nic.in)).

5. The proposal received from the eligible candidates would be considered by Expert Committee and Screening Committee as per the following schedule:

Proposal received between	To be considered by	
	Expert Committee	Screening Committee
December – March	April	May
April – July	August	September
August - November	December	January

  
(R. K. Maurya)  
Dir.(SSD)