

संख्या/ No. M-13012/01/2009-Coord  
भारत सरकार/ Government of India  
सांख्यिकी एवं कार्यक्रम कार्यान्वयन मंत्रालय  
Ministry of Statistics & Programme Implementation  
(समन्वय अनुभाग/Coordination Section)

खुरशीद लाल भवन/Khurshid Lal Bhawan,  
जनपथ, नई दिल्ली/ Janpath, New Delhi  
दिनांक/ Dated: 28.06.2023

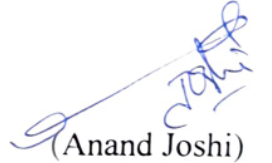
**कार्यालय ज्ञापन/OFFICE MEMORANDUM**

**Subject: Civil Appeal No. 2482 of 2014 and Judgement passed by Hon'ble Supreme Court of India related to Prevention of Sexual Harassment (POSH) Act, 2013-reg.**

The undersigned is directed to refer to NSSTA's OM dated 08-06-2023 and this Ministry of Statistics & Programme Implementation (MoSPI)'s OM of even number dated 31-05-2023 (copies enclosed), wherein NSSTA has requested that the charge of their Internal Complaint Committee (ICC) may be entrusted to ICC of MoSPI (proper) for redressal the complaints received under POSH Act, 2013.

2. The matter has been examined in MoSPI and it has been decided that the ICC of MoSPI (Proper) will be regarded as the Committee for NSSTA for redressal of the complaints received in their Office under POSH Act, 2013. If required, a lady officer from NSSTA shall be co-opted by the said committee as and when any complaint raised in respect of NSSTA.

3. This issues with the approval of the Competent Authority.



(Anand Joshi)

Encl: As above

Under Secretary to the Govt. of India  
Tele.No. 011-23455208

To,

Chairperson, ICC, Ministry (Proper),  
[Kind Attn: Ms. Deepti Srivastava, DDG (PSD)],  
Ministry of Statistics & PI,  
Khurshid Lal Bhawan, Janpath,  
New Delhi-110001

Copy for information to:

1. ADG (Training), MoSPI, Khurshid Lal Bhawan, Janpath, New Delhi-110001.
2. ADG (Computer Centre), East Block-10, R.K. Puram, New Delhi- 110066 with a request to upload this OM alongwith composition of the Committee reconstituted in the Ministry (Proper) vide OM dated 30.01.2023 (copy enclosed) in the sub-tab of NSSTA under the Head Tab "Committees" on the website of this Ministry.

**No. M-13012/01/2009-Coord.**  
**Government of India**  
**Ministry of Statistics and Programme Implementation**  
**(Coordination Section)**

Room No. 303, K.L. Bhawan, Janpath,  
New Delhi, dated: 30<sup>th</sup> January, 2023

**OFFICE MEMORANDUM**

**Sub.: Re-constitution of Internal Complaints Committee in the Ministry under the Prevention, Prohibition and Redressal of Sexual Harassment of Women at Work Place Act, 2013 - Regarding.**

In continuation of this Ministry's O.M. of even number dated 25/08/2021 & 29/04/2022 on the above mentioned subject and in compliance of guidelines on sexual harassment cases of working women issued by Department of Personnel & Training (DOP&T) vide its O.M. No. 11013/10/97-Estt.(A) dated 13/02/1998 in light of judgement of Hon'ble Supreme Court in the Writ Petition No.666-70 of 1992 (Vishaka Case), it has been decided, with approval of the Competent Authority, to reconstitute Complaint Committee in this Ministry to deal with the complaints of sexual harassment of women at work places with following composition:

|       |  |                                      |
|-------|--|--------------------------------------|
| (i)   | <b>Ms. Deepti Srivastava, DDG (PSD)</b><br>e-mail : <a href="mailto:deepti.srivastava@gov.in">deepti.srivastava@gov.in</a><br>Mob.: 9871022831   | <b>Chairperson</b>                   |
| (ii)  | <b>Ms. Neha Srivastava, Director (ISSP)</b><br>e-mail : <a href="mailto:neha.srivastava@nic.in">neha.srivastava@nic.in</a><br>Mob.: 9873972587   | <b>Member</b>                        |
| (iii) | <b>Ms. Ankita Singh, Director (NAD)</b><br>e-mail : <a href="mailto:ankits.3782@gov.in">ankits.3782@gov.in</a><br>Mob.: 9958382036   | <b>Member</b>                        |
| (iv)  | <b>Sh. Shiv Balak Verma, DD (Gen. Ad.)</b><br>e-mail : <a href="mailto:shiv.verma@nic.in">shiv.verma@nic.in</a><br>Mob.: 9452035377  | <b>Member</b>                        |
| (v)   | <b>Ms. Bharti Gautam, SSO (MPLADS)</b><br>e-mail: <a href="mailto:bharti.gautam@nic.in">bharti.gautam@nic.in</a><br>Mob.: 9971793253   | <b>Member</b>                        |
| (vi)  | <b>Ms. Akanksha Jain, JSO (Coord)</b><br>email : <a href="mailto:akanksha.jain@nic.in">akanksha.jain@nic.in</a><br>Mob. :9968114427  | <b>Member Secretary and Convener</b> |
| (vii) | <b>Ms. Medha Naruka, Founder &amp; Head Finance of PURE India Trust</b><br>Email: <a href="mailto:medha.naruka@pureindia.org">medha.naruka@pureindia.org</a><br>Mob.: 8376884522, 9212102580 | <b>Non-official Member</b>           |

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2. The Committee will consider the complaints from women employees of the Ministry only relating to sexual harassment. The word "Sexual Harassment" will include such unwelcome sexually determined Behaviour, whether directly or otherwise, such as;

- i. Physical contact and advance;
- ii. Demand or request for sexual favours;
- iii. Sexually coloured remarks;
- iv. Showing any pornography; or
- v. Any other unwelcome physical, verbal or non-verbal conduct of sexual nature

3. The Committee will provide, where necessary, a special counsellor or other support service including maintenance of confidentiality of the complainant and ensure time-bound treatment and redressal of complaints made any women employees.

4. In pursuance of judgement of Hon'ble Supreme Court in the Writ Petition No.666-70 of 1992 (Vishaka Case), the guidelines issued vide DOP&T vide its O.M. dated 13.02.1998 are enclosed for the use of Members of the Committee.

5. DG (NSS), ADG (DIID), ADG (DQAD/SDRD)(including IS Wing) and Director (ISI) are requested to set up their own similar Complaint Committee(s) for the respective organizations under their charge, if already not set up.

6. **As per DOP&T's O.M. No. 11013/3/2009-Esst.(A) dated 08.10.2009, the Committee shall meet at least once in every quarter even if no live case is available, to review the preparedness and fulfill the requirements of the Apex Court's Judgement in Vishaka case. Convener of the Committee shall be responsible for appropriate action in this regard.**

7. All complaints by the women employees against sexual harassment received in the Ministry shall be routed through the Convener of the Committee to maintain proper records of such complaints and their disposal.

**Encls.:** Supreme Court guidelines, as issued by DOP&T vide O.M. dated 13.02.1998.



(Anand Joshi)

Under Secretary to the Govt. of India  
Ph. 011-23455208

To

All Members of the Committee.

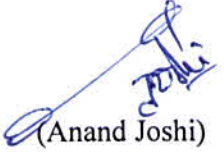
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**Copy for information and action as per DOP&T's O.M. dated 8.10.2009 to:**

1. DG (NSS), Sankhyiki Bhawan, Shahdara, Delhi.
2. ADG (FOD), Sankhyiki Bhawan, Shahdara, Delhi.
3. ADG (DQAD/SDRD), Kolkata.
4. ADG (DIID), R.K. Puram, New Delhi.
5. DDG (IS Wing), DQAD, Kolkata
6. Director (ISI), 203, B.T. Road, Kolkata.

**Copy also for information to:**

- i. Sr. PPS to Secretary (S&PI), K.L. Bhawan, Janpath, New Delhi.
- ii. PPS to DG (C&A), K.L. Bhawan, Janpath, New Delhi.
- iii. PPS to DG (Stat), K.L. Bhawan, Janpath, New Delhi.
- iv. PPS to AS (S&PI), K.L. Bhawan, Janpath, New Delhi.
- v. PPS to JS (A), K.L. Bhawan, Janpath, New Delhi.
- vi. DS (Admn./Vig), K.L. Bhawan, Janpath, New Delhi.
- vii. All Divisional Heads in the Ministry as per the standard list.
- viii. All Sections of the Ministry.
- ix. DDG, Computer Centre (For uploading this order on the website of MoSPI).
- x. NIC (MoSPI) with request to upload it on e-office portal.
- xi. RTI Section for including in the Compendium of Manuals u/s 4 of RTI Act.
- xii. Pay & Accounts Officer, MoSPI.

  
(Anand Joshi)

Under Secretary to the Govt. of India  
Ph. 011-23455208