



No. A-20020/1/2016-17/E-V
Government of India
Ministry of Statistics & Programme Implementation
National Sample Survey Office
(Field Operations Division)

Sankhyiki Bhawan, GPOA,
Karkardooma, CBD Ground, Delhi-110032

To,

Dated: 21/03/2017

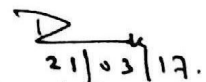
The Deputy Director General,
Computer Center
MOSPI, R. K. Puram,
New Delhi

Subject: Uploading of advertisement material towards the engagement of Data Processing Assistant on contract basis in Field Operation Division, Hq. Delhi.

Sir,

Kindly upload the material enclosed herewith towards the engagement of Data Processing Assistant on contract basis in Field Operation Division Headquarter Delhi and the material has already been e-mailed to you.

Yours faithfully,


21/03/17.

(Deepak Kumar)
Assistant Director & H.O.
FOD (HQ.)

दीपक कुमार/DEEPAK KUMAR
सहायक निदेशक एवं कार्यक्रम अन्वयक/Assistant Director & H.O.
भारत सरकार / Govt. of India
सांख्यिकी एवं कार्यक्रम अन्वयक/Ministry of Statistics & P. I.
रा.प्र.सर्वे.का. (क्षे.सं.प्र.)/N. S. S. O. (F.O.D.)
सांख्यिकी भवन, जी.पी.ओ.ए. भवन/Sankhyiki Bhawan, GPOA Building,
सी.बी.डी.शाहदरगढ़, दिल्ली-110032
नयी दिल्ली/नया बंदर, दिल्ली-110032

Ministry of Statistics and Programme Implementation
National Sample Survey Office (FOD)
 FOD Headquarter, Sankhyiki Bhawan, GPOA, Karkardooma, Delhi-110032
Engagement of Data Processing Assistant purely on contract Basis

No. of Posts (TENTATIVE)	Eligibility/Essential Qualification	Desirable Qualification	Experience	Age limit on 01.01.2017	Remuneration per month	Travel Allowances/Daily Allowance
Nine	Govt. Servants retired as Data Processing Assistant or Similar posts from Central/State Govt..	Knowledge in Computer Application	Minimum 3 years of experience on data processing/data analysis/programming	65 Years	Rs. 17,600/- (While on tour D.A. will be (i) Ordinary – Rs. 250/- and (ii) Hotel stay –Rs. 500/-	Sleeper class fare by ordinary/express train or bus fare for ordinary or express bus or actual fare whichever is less subject to production of ticket.

Last Date: April 3..2017
 For detailed advertisement and application For, please visit the website: www.mospi.nic.in. The filled up application form with relevant enclosures may be sent to NSSO(FOD) HEADQUARTER, SANKHYIKI BHAWAN, GPOA BUILDING, KARKARDOOMA, DELHI-110032.



Eligibility for Engagement of Data Processing Assistant (DPA) purely on Contract basis for Periodic Labour Force Survey (PLFS).

1. The prospective Candidates should meet the following conditions:-

(i) Essential qualification:-

(a) Govt. servants retired as Data Processing Assistants or similar posts from central/state govt.

(ii) Desirable qualification:- Knowledge in Computer Application.

(iii) Age Limit:- Age of candidate should not exceed 65 years as on 01.01.2017.

(iv) Nature of Duties:

- a) Downloading the data and uploading the data in the internal database.
- b) Checking the receipt position as per sample list.
- c) Data validation as per the validation rules (which may have to be carried out multiple times in terms of content check and consistency check within and between visits).
- d) Data editing in consultation with field.
- e) Checking for completeness of data and data integrity.
- f) Continuous interaction and coordination with 165 ROs/SROs of FOD for any data related query.

(2) Remuneration:-

(i) Data Processing Assistants will be paid a consolidated remuneration of Rs. 17,600/- per month.

(ii) While on tour TA/DA will be as follows:-

a). **T.A.:-** Sleeper class fare by ordinary/express train or bus fare for ordinary or express bus or actual fare whichever is less subject to production of ticket.

b). **D.A.:-**

(i) Ordinary-Rs. 250/-

(ii) Hotel Stay- Rs. 500/-

(3) Selection Procedure: - Candidates meeting the conditions in Para-2 above shall be Shortlisted, if required, and will be called for Interactive Session to make an Assessment for Selection. The Communication shall be on the postal address give in the application and /or through e-mail ID given by the Candidates.

(4) Procedure to apply: - Interested candidates may send their application in the prescribed format (To be downloaded from the website www.mospi.nic.in) along with Self Addressed duly stamped envelope to Field Operation Division Headquarter, Sankhyiki Bhawan, GPOA, CBD Shahdara. Copies of application form can also be collected in person from the Regional Office of NSSO (FOD), free of cost. There is no application fee.

(5) Candidates may satisfy themselves about their eligibility for the post before applying as per the conditions given in Para-2 above. Receipt of an Interview letter from the Office should not be taken as Organizations approval of their eligibility for the post.

(6) Last Date for submitting Application: - The Application must reach **The Assistant Director & HO, Sankhyiki Bhawan, GPOA Building, CBD Shahdara, Delhi-110032** by April 3,2017. Applications received after the last date shall not be entertained.



**APPLICATION FOR ENGAGEMENT OF DATA PROCESSING ASSISTANT ON
CONTRACT BASIS IN NSSO (FOD), HQRS. NEW DELHI**

1)	Name	:	
2)	Designation at the time of retirement	:	
3)	Office from where retired	:	
4)	Date of birth	:	
5)	Date of superannuation	:	
6)	Address for communication	:	
7)	Contact Mobile/Telephone No.	:	
8)	Email Address	:	
9)	Field of experience in the previous office	:	
10)	Any other information which is relevant to the candidate	:	
11)	Documents attached	:	

It is certified that the particulars furnished above are correct.

Signature.....

Name.....

Date.....

D. K.