

File No. 12019/02/2020-ISS
भारत सरकार/ Government of India
सांख्यिकी एवं कार्यक्रम कार्यान्वयन मंत्रालय
Ministry of Statistics & Programme Implementation
भा० सां० से० प्रभाग / ISS Division

सरदार पटेल भवन,
संसद मार्ग, नई दिल्ली
दिनांक: 18.12.2020

OFFICE MEMORANDUM

Subject: Guidelines for evaluation of ISS officers for empanelment for holding the post of JS/ equivalent at the Centre- reg.

The undersigned is directed to circulate a copy of DoPT O.M. No. 12/3/2008-EO(SM.III) dated 17.01.2014 regarding guidelines for evaluation of officers of Organized Group 'A' services for empanelment for holding the post of JS/ equivalent at the Centre. The proposal of Indian Statistical Service officers of 2000 batch is under consideration.

2. The above said O.M. of DoPT is brought to the notice of all eligible ISS officers of 2000 batch as per list attached. If any of the officer wishes to represent, may submit their representation within 07 days from the date of issue of this O.M.

Encl.: As above.

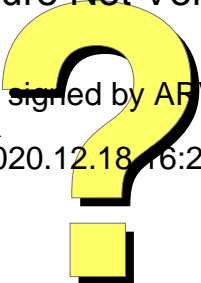
(Arvind Kumar)
Deputy Director (ISS)
☎: 011-23365802

To:

1. All concerned officers as per the list enclosed.
2. Director, DIID for placing it on Ministry's website

Signature Not Verified

Digitally signed by ARVIND
KUMAR
Date: 2020.12.18 16:20:22 IST



List of ISS Officers of 2000 batch who are eligible for empanelment for holding the post of Joint Secretary/ equivalent at the Centre:

S. No.	Name of the Officer (Shri/ Smt./Dr./Ms.)	Date of Promotion
1.	Anshu Singh	03.01.2020
2.	Rajnish Mathur	03.01.2020
3.	Anindita Sinharay	03.01.2020
4.	Sourav Chakraborty	03.01.2020
5.	S. Bhattacharya	03.01.2020
6.	Rahul S. Jagtap	03.01.2020
7.	Anindya Banerjee	03.01.2020
8.	M. S. Subramanya Rao	03.01.2020
9.	Rajeshwari Kasturi	03.01.2020
10.	Avanish Kumar Mishra	03.01.2020
11.	Sanjib Basu	03.01.2020
12.	S. Leena	03.01.2020
13.	Deepti Srivastava	03.01.2020
14.	Vandana Marwah	03.01.2020
15.	Syed Iqbal Shuja Naqvi	13.03.2020
16.	Ganga Kumar	13.03.2020
17.	Kamala Kanta Nath	13.03.2020
18.	Chandradeep Kumar Jha	13.03.2020
19.	Alok Kumar Verma	13.03.2020
20.	Hansraj Yadav	13.03.2020
21.	P. Palanivel	13.03.2020

प्रदीप कुमार त्रिपाठी
260709/2028/MSSP1
P. K. TRIPATHI

स्थापना अधिकारी और

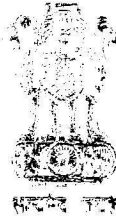
अपर सचिव

ESTABLISHMENT OFFICER &

ADDITIONAL SECRETARY

Tel.: 23092370, Fax: 23093142

E-mail : eo@nic.in



भारत सरकार

कार्मिक और प्रशिक्षण विभाग

कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय

नॉर्थ ब्लॉक, नई दिल्ली - 110001

GOVERNMENT OF INDIA

DEPARTMENT OF PERSONNEL & TRAINING

MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES

AND PENSIONS

NORTH BLOCK, NEW DELHI-110001

Dated the 26th Sept, 2018.

D. O. No. 12/29/2017-EO(SM-III)

Dear Sir/Madam,

As you are aware empanelment is a pre-requisite for appointment of a member of All India Services/Central Group 'A' Services to the post of Joint Secretary/equivalent at the Centre under the Central Staffing Scheme. All Cadre Controlling Authorities (CCAs) vide letter of even number dated 12.10.2017 were requested to send proposals of their participating services under Central Staffing Scheme upto 1998 batch.

2. Recently, 2001 batch of IAS has been empanelled for Joint Secretary level appointments at the Centre. CCAs are now requested that batch-wise empanelment proposals **upto 1999 batch** in respect of services participating in Central Staffing Scheme under their control may be submitted online by feeding relevant data in the CCA module of the software 'EASY' as was done in case of senior batches earlier. All officers in a batch who have got Senior Administrative Grade (SAG) in their respective cadres and have minimum 04 years of residual service as on 01.01.2018, are eligible for consideration. However, the Cadres are requested to feed in EASY details of all officers in a batch including those not eligible for consideration. After submission of batch-wise proposal online, ACR/PAR dossiers (updated upto 2016-17) of all eligible officers may be forwarded to this Department for further processing of the case. It may be noted that for proposals which cannot be considered by the respective Experts Panel before 31.12.2018, the ACR/PAR dossiers will be returned for updating the status by including the latest ACR/PAR upto 2017-18, which would become due for completion by 31st December, 2018. With a view to ensure timely processing of proposals by the respective Experts Panel, you are requested to ensure that the proposals with 2016-17 PAR dossiers are forwarded to us latest by 31st October, 2018.

3. As per the modified guidelines, the CCAs are required to inform and invite representations from the officers under consideration at the time of initial assessment of the batch. In this regard, the procedure was earlier informed to CCAs vide this Department's O.M. No. 12/3/2008-EO(SM-III) dated 20.01.2014 and subsequent reminder dated 12.09.2017 (Copies enclosed).

4. You may also ensure that the latest vigilance status (alongwith comments of Central Vigilance Commission) and the date of filing of IPR for the year 2017 (as on 01.01.2018) in respect of each officer in a batch is also provided to this Department in due course.

Yours sincerely,

(P.K. Tripathi) 26/09/18

To

All Secretary of the Department concerned
All Cadre Controlling Authorities as per list attached.

स्थापना
का अधिकारी



Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

North Block, New Delhi
Dated the 17 Jan., 2014

OFFICE MEMORANDUM

20 JAN 2014

Subject:- Guidelines for evaluation of officers of Organized Group 'A' services for empanelment for holding the post of JS/ equivalent at the Centre –reg.

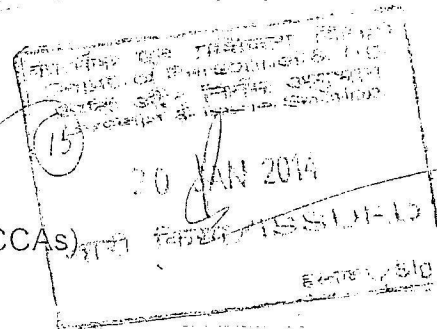
The undersigned is directed to say that the new guidelines for evaluation of IAS and other All India Services and Group 'A' Central Services officers for empanelment for holding the post of Joint Secretary/equivalent at the Centre came into force from 01.01.2010. Till now there was no provision in the guidelines for consideration of representations prior to initial assessment of the officers. Representations against non-empanelment of officers were examined and then placed before the Experts Panel at the time of consideration of such officers during First Review/ Second Review/Special Review.

2. With a view to ensuring greater uniformity, consistency and transparency in the empanelment process, the competent authority has decided that officers who wish to represent specific concern regarding their performance appraisal over the years which would be relevant for assessing their suitability for empanelment may be permitted to do so at the initial stage itself. This would include issues such as arbitrary downgradation of the overall grade, mismatch between grading and pen-picture, missing ACRs, assessments recorded for periods less than three months, assessments recorded long after due date etc.

3. In the light of the above, whenever any batch of officers is to be taken up for empanelment as Joint Secretary, the Cadre Controlling Authorities (CCAs) are expected to inform the officers about the ensuing empanelment process and representations received, if any, are to be sent to the Office of the Establishment Officer for placing them before the Experts Panel.

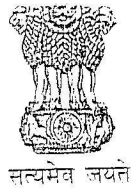
4. Accordingly, all the Cadre Controlling Authorities (CCAs) are requested to do the following:-

- (i) Inform the officers concerned about the above mentioned provision regarding filing of representation;
- (ii) Examine and take a view on the representations on merit where necessary; and
- (iii) Send such representations alongwith comments/decision of the CCA while submitting empanelment proposals to DOPT.



(M. Devaraj)
Director (SM)

All Cadre Controlling Authorities (CCAs)



D.O. No. 12/3/2008-EO (SM.III)

New Delhi, dated the 12th September, 2017

Dear Sir,

Please refer to this Department's earlier communication of even number dated 20.01.2014 (copy enclosed), regarding submission of representation, if any, by the officers under consideration for Joint Secretary level empanelment at the initial stage itself, if they so desire.

2. In the light of the above communication, whenever any batch is to be taken up for empanelment as Joint Secretary, the Cadre Controlling Authorities (CCAs) are now required to inform the officers about the ensuing empanelment process and invite representations from the officers under consideration if they so desire. Representations received, if any, are required to be sent to this Department alongwith comments of the CCA for placing these before the Experts Panel. Accordingly, all the Cadre Controlling Authorities vide above referred O.M. dated 20.01.2014 were requested to ensure the following:-

- (i) Inform the officers concerned about the above mentioned provision regarding filing of representation;
- (ii) Examine and take a view on the representations on merit where necessary; and
- (iii) Send such representations alongwith comments/decision of the CCA while submitting empanelment proposals to DoPT.

3. However, it has been observed that the CCAs are not following the above procedure while sending proposals for empanelment to this Department. I shall be grateful if the officers concerned in your Department are directed to ensure that the above mentioned procedure is duly followed before submitting the proposals to DoPT.

With regards

Yours Sincerely,

(P.K. Tripathi)

To,

Shri Tapan Ray,
Secretary,
Ministry of Corporate Affairs,
Shastri Bhawan, New Delhi
(For Central Company Law Service)



List of CCAs of participating Services in Central Staffing Scheme

- (i) Shri Rajiv Gauba, Home Secretary, North Block, New Delhi (For IPS)
- (ii) Shri C.K. Mishra, Secretary, Ministry of Environment, Forests & Climate Change, Indira Paryavaran Bhawan, New Delhi [For IFoS]
- (iii) Shri Has Mukh Adhia, Secretary, Department of Revenue, North Block, New Delhi (For IRS(IT) & IRS(C&CE))
- (iv) Roy S. Mathrani, Dy. CAG, O/o Comptroller & Auditor General of India (CAG), Deen Dayal Upadhyaya Marg, New Delhi (IA&AS)
- (v) Shri Ashwani Lohani, Chairman, Railway Board, Rail Bhawan, New Delhi (For all 08 participating railways services)
- (vi) Ms. Aruna Sundararajan, Secretary, Department of Telecommunications, Sanchar Bhawan, New Delhi (For Indian Telecom Service and IP&TA&FS)
- (vii) Shri Sanjay Mitra, Defence Secretary, South Block, New Delhi [For IOFS, IDAS, IDES and IDSE]
- (viii) Shri Subhash Chandra Garg, Secretary, Department of Economic Affairs, North Block New Delhi (For IES)
- (ix) Shri Amit Khare, Secretary, Ministry of Information & Broadcasting , Shastri Bhawan, New Delhi (For IIS, IBPS, IBES)
- (x) Shri Anup Wadhawan, Secretary, Department of Commerce, Udyog Bhawan, New Delhi [For Indian Trade Service, Indian Inspection Service & Indian Supply Service))
- (xi) Shri Anant Narayan Nanda, Secretary, Department of Posts, Dak Bhawan (For IPoS)
- (xii) Shri Ajay Narayan Jha, Secretary, Department of Expenditure, North Block New Delhi(For ICAS & ICoAS)
- (xiii) Shri Anil G. Mukim, Secretary, Ministry of Mines, Shastri Bhawan, New Delhi (For GSI Gp 'A')
- (xiv) Shri K.V. Eapen, Secretary, Ministry of Statistics & Programme Implementation Sardar Patel Bhawan, New Delhi (For ISS)
- (xv) Shri Yudhvir S. Malik , Secretary, M/o Road Transport & Highways, Parivahan Bhawan, Delhi [For CES(Roads)]
- (xvi) Shri Ajay K. Bhalla, Secretary, Ministry of Power, Shram Shakti Bhawan, New Delhi (For C. Power Engg Service)
- (xvii) Shri Durga S. Mishra, Secretary, Ministry of Housing & Urban Affairs, Nirman Bhawan, New Delhi [For CES(CPWD)]
- (xviii) Shri Upendra P. Singh, Secretary, M/o Water Resources, River Development & Ganga Rejuvenation, Shram Shakti Bhawan, New Delhi [For CWES]
- (xix) Shri Injeti Srinivas, Secretary, Ministry of Corporate Affairs, Shastri Bhawan, New Delhi (For Central Company Law Service)