

संख्या / No. A-12018/7/2020-JCM  
भारत सरकार / Government of India  
सांख्यिकी और कार्यक्रम कार्यान्वयन मंत्रालय  
Ministry of Statistics and Programme Implementation  
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सरदार पटेल भवन / Sardar Patel Bhawan,  
संसद मार्ग, नई दिल्ली / Sansad Marg, New Delhi

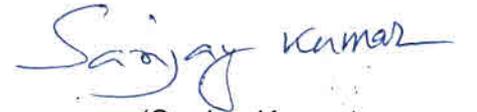
दिनांक / Dated: 14/01/2021

OFFICE MEMORANDUM

**Subject:-** Revision of Recruitment Rules (RRs) for Group 'B' (Non-Ministerial) post of Library and Information Assistant in Field Operation Division (FOD) - Regarding

The undersigned is directed to upload the draft revised RRs for Group 'B' (Non-Ministerial) post of **Library and Information Assistant** in Field Operation Division (FOD) on the website of MoS&PI for 30 days seeking comments from all the stakeholders.

2. It is, therefore, requested that the comments, if any, on the same may be sent to the undersigned at email: [sanjaykumar.moca@nic.in](mailto:sanjaykumar.moca@nic.in) by 13.02.2021.



(Sanjay Kumar)

Under secretary to the Government of India

Tel: 011-23747356

To,

All Stakeholders

Copy to: Under Secretary, DIID, East Block – 10, R. K. Puram, New Delhi with the request to upload this OM on the website of MoS&PI under '**WHAT'S NEW**' tab.

**(TO BE PUBLISHED IN THE GAZETTE OF INDIA)**  
**PART-II, SECTION 4 FOR DEFENCE, SECTION 3 FOR OTHER DEPARTMENTS – SUB-SECTION (I)**

**Ministry of Statistics and Programme Implementation**  
**National Statistical Office**  
**(Field Operation Division)**

**NOTIFICATION**

**New Delhi, the -----**

G.S.R..... - In exercise of the powers conferred by proviso to article 309 of the Constitution, and in supersession of the Ministry of Statistics and Programme Implementation, Field Operations Division, National Sample Survey Office (Library and Information Assistant), Recruitment Rules, 2013, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Library and Information Officer in Field Operation Division, National Statistical Office in the Ministry of Statistics and Programme Implementation, namely:-

1. Short title and commencement –
  - (a) These rules may be called the Ministry of Statistics and Programme Implementation, National Statistical Office, Field Operation Division, Library and Information Assistant, Recruitment Rules, 2021.
  - (b) They shall come into force on the date of their publication in the Official Gazette.
2. Application: These rules shall apply to the posts specified in column 1 of the Schedule annexed to these rules.
3. Number of post, classification and scale of pay – The number of post, its classification and the Pay Band and Grade Pay or Pay Scale attached thereto shall be as specified in columns 2 to 4 of the Schedule annexed to these rules.
4. Method of recruitment, age limit, other qualifications, etc. – The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in columns 5 to 13 of the said Schedule.
5. Disqualification – No person, -
  - (a) who has entered into or contracted a marriage with a person having a spouse living, or
  - (b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post;

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. Power to Relax – Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.
7. Saving – Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

## SCHEDULE

(1)	(2)	(3)	(4)	(5)
Name of Post	Number of Posts	Classification	Level in the Pay Matrix	Whether Selection Post or Non-selection Post
Library and Information Assistant	1* (2021) *(Subject to variation dependent on workload)	General Central Service, Group 'B', Non-Gazetted, Non-Ministerial	Level – 6 (₹35400 - ₹112400)	Not Applicable

(6)	(7)	(8)	(9)
Age limit for direct recruits	Educational & other qualifications required for direct recruits	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any
<p>Not exceeding 30 years (Relaxable for Government servant upto 5 years in accordance with the instructions or orders issued by the Central Government)</p> <p><b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim Ladakh division of Jammu and Kashmir state, Lahaul and Spiti and Pangti subdivision of Chamba district of Himachal Pradesh, Andaman Nicobar Islands and Lakshadweep).</p>	<p><b>Essential:</b></p> <p>(i) Bachelors Degree in Library Science or Library and Information Science of a recognized University / Institute;</p> <p>(ii) Two years' professional experience in Library under Central / State / UT Government / Autonomous or Statutory Organization / Public Sector Undertaking / University or recognized Research or Educational Institution.</p> <p><b>Desirable:</b> Diploma in Computer Application from a recognized University or Institute.</p> <p><b>Note 1:</b> Qualification are relaxable at the discretion of the Staff Selection</p>	Not Applicable	Two years

	<p>Commission for reasons to be recorded in writing, in case of candidates otherwise well qualified.</p> <p><b>Note 2:</b> The qualification(s) regarding experience is / are relaxable at the discretion of the Staff Selection Commission for reasons to be recorded in writing in the case of candidates belonging to the Scheduled Caste or the Scheduled Tribes, if at any stage of selection the Staff Selection Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.</p>		
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(10)	(11)	(12)	(13)
<p>Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods</p>	<p>In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made</p>	<p>If Departmental Promotion Committee exists, what is its composition</p>	<p>Circumstances in which the Union Public Service Commission is to be consulted in making recruitment</p>

<p>By Direct Recruitment</p> <p>Note - Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled by deputation basis from officers of Central Government holding analogous posts on regular basis in the parent cadre/Department and possessing the educational qualifications and experience prescribed for direct recruitments under Column (7) above</p> <p>(Period of deputation including period of deputation in another Ex-cadre post held immediately preceding this appointment on the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of the receipt of applications).</p>	<p>Not Applicable</p>	<p>Group 'B' Departmental Promotion Committee (for considering confirmation) consisting of:-</p> <ol style="list-style-type: none"> <li>1. Deputy Director General, National Statistical Office, Field Operations Division (Headquarter) – Chairman</li> <li>2. Deputy Secretary, Ministry of Statistics and Programme Implementation – Member</li> <li>3. An Officer of the rank of at least Under Secretary from Ministry of Statistics and Programme Implementation – Member</li> </ol>	<p>Consultation with Union Public Service Commission is not necessary</p>
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