

No. V-16015/5/2014-15/E-office/IT  
Government of India  
Ministry of Statistics & Programme Implementation  
National Sample Survey Office  
(Field Operations Division)

Sankhyiki Bhawan,  
GPOA Building, CBD Shahdara,  
Near Karkardooma Court,  
Shahdara-110032  
Dated: 01.12.2017

To,

The Director,  
Computer Centre,  
R. K. Puram, New Delhi.

Subject: Training on e-office for officers/officials of the NSSO (FOD) Hqrs. regarding.

Sir,

I am directed to refer to the Minutes of the first Meeting of the newly constituted TAEC, MoSPI vide O.M. No. U-11014/IT/TEC/1/2002 dated 11.09.2017 wherein, the TAEC in the said meeting discussed that the ministry needs to quickly shift to the e-office/e-file mode as it was a mission mode project of the Government. The Chairman of the committee informed that the DSDD/Computer Centre will take a lead role in its implementation including providing training to the officers and officials of MoSPI in collaboration with NIC. In this context, it is to say that this office (FOD, Hqrs.) desires to organise a training on e-office /e-file mode for officers and officials of FOD (Hqrs.) at Computer Centre. Therefore, Computer Centre is requested to kindly arrange training on e-office/e-file mode for officers and officials of FOD (Hqrs.). Three lists of participants have been attached with this letter and two more would be sent to computer centre at the later stage.

This issues with the approval of competent authority.

Yours faithfully,



(Rohit Naagar)  
Assistant Director (IT)



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