

Government of India
Ministry of Statistics & Programme Implementation
Data Informatics and Innovation Division

East Block-10, R.K.Puram,
New Delhi, Dated: 17.04.2020

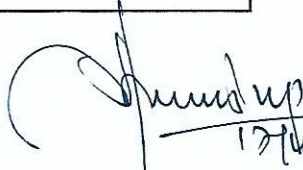
OFFICE MEMORANDUM

Subject: Deployment of Officers/Officials of Data Informatics and Innovation Division, Ministry of Statistics & Programme Implementation to deal with urgent matters during the lock-down period-regarding.

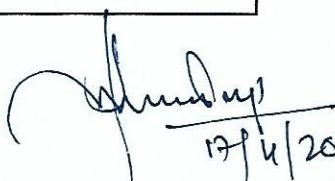
In continuation of this Division's OM of even number dated 16.04.2020 and in pursuance of MoSPI's OM No.D-31016/8/2020-Genl dated 16.04.2020, it has been decided that the following officers/staff of DIID shall be attending office on the dates mentioned against their names.

2. On remaining working days, all the Officers/staff shall be working from home and available on telephonic or electronic means of communication at all time, if called for any exigency of work with effect from 20.04.2020 (Monday) onwards during lockdown period between 09:30 AM to 6:00 PM.

S.No	Dates	Names of the Officers & Designation
1	20.04.2020 (Monday)	Shri Hauliankap, US Shri S. Ravi Kumar, ASO (Cashier) Shri Sushant Kumar, ASO Smt. Hema Rani, SSO Shri M.K. Sinha, DPA (I/c Store) Shri Deepak Kumar, Steno D Shri A.K. Mishra, DEO Shri Vinod, MTS – Level 2 & 3 Shri Rajkumar, MTS -level 6
4	21.04.2020 (Tuesday)	Shri Rajeev Anand, Section Office/DDO Shri S. Ravi Kumar, ASO (Cashier) Smt. Hema Rani, SSO Smt. Veena Arora, PS Shri Pawan Kumar, Steno D Smt. Neema Harbola, DEO Shri Satish Chander, MTS – level 2 & 3 Shri Rajkumar, MTS -Level 6
5	22.04.2020 (Wednesday)	Shri Hauliankap, US Shri A S Yagnik, DPA Shri Sushant Kumar, ASO Shri A Ganesh, ASO


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		Smt. Anju Yadav, Sr. Hindi Translator Shri A K Mishra, DEO Shri Pawan Kushwa, Steno D Shri Rakesh Nayyar, DEO Shri Ajeet Kumar, Steno D Shri Rajkumar, MTS – level 2 & 3 Shri Vinod, MTS – level 6
6	23.04.2020 (Thursday)	Shri M.K. Sinha, DPA (I/c Store) Shri Ajeet Kumar, Steno D Shri A. Ganesh, ASO Shri Deepak Kumar, Steno D Shri Narender Singh, DEO Smt. Veena Arora, PS Shri Raj Kumar, MTS – Level 2 & 3 Shri Satish Chander, MTS- Level -6
7	24.04.2020 (Friday)	Shri Rajeev Anand, Section Officer/DDO Shri S.Ravi Kumar, ASO (Cashier) Shri Sushant Kumar, ASO Smt. Hema Rani, SSO Shri R.S. Rawat, DEO Shri A K Mishra, DEO Shri Vinod, MTS – Level 2 & 3 Shri Rajkumar, MTS -level 6
8	27.04.2020 (Monday)	Shri Hauliankap, US Shri S Ravi Kumar, ASO (Cashier) Shri Sushant Kumar, ASO Shri M.K. Sinha, DPA (I/c Store) Shri Ajeet Kumar, Steno D Shri A.K. Mishra, DEO Shri Rakesh Nayyar, DEO Shri K R Meena, MTS – level 2 & 3 (opening/closing office) Shri Advin D'Suza, MTS – level 6
9	28.04.2020 (Tuesday)	Shri Rajeev Anand, Section Officer/DDO Shri S. Ravi Kumar, ASO (Cashier) Shri Sushant Kumar, ASO Shri Pawan Kushwaha, Steno D Shri A.S. Yanik, DPA Shri O.P. Meena, DEO Shri K R Meena, MTS – level 2 & 3 (opening/closing office) Shri Advin D'Suza, MTS – level 6
10	29.04.2020 (Wednesday)	Shri Hauliankap, US Smt. Hema Rani, SSO Shri A.Ganesh, ASO Shri M.K. Sinha, DPA (I/c Store) Shri Deepak Kumar, Steno D Shri Narender Singh, DEO Shri A.K. Mishra, DEO

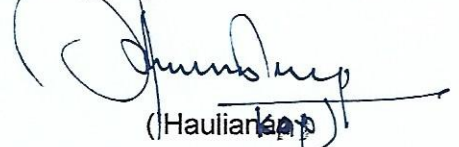

 17/4/2020

		Smt. Anju Yadav, Sr.Hindi Translator Shri K R Meena, MTS -level 2 & 3 (opening/closing office) Shri Advin D'Souza, MTS – level 6
1 1	30.04.2020 (Thursday)	Shri Rajeev Anand, Section Officer Shri A. Ganesh, ASO Shri M.K. Sinha, DPA (I/c Store) Smt. Veena Arora, PS Shri R.S. Rawat, DEO Shri A K Mishra, DEO Shri Vinod, MTS – Level 6 Shri Advin D'Suza, MTS – level 6
1 2	01.05.2020 (Friday)	Shri Rajeev Anand, Section Officer Shri S. Ravi Kumar, ASO (Cashier) Shri A. Ganesh, ASO Shri Sushant Kumr, ASO Shri Rakesh Nayyar, DEO Smt. Neema Harbola, DEO Shri Satish Chander– level 2 & 3 Shri Advin D'Suza, MTS – level 6

Note:

- Opening and Closing of Office, and upkeepment of Office space; Distancing, Sanitization etc., under SOP will be the responsible of Caretaker in consultation of HoO and JD(Admn).
- Cleaning of floor and sensitization of floors/ restrooms and working spaces etc., shall be carried four times in a day by the outsourced safai karamcharies.
- Office of ADG(DIID) will remain opened during office hours; Shri Sanjeev Kumar, PPS and Shri Ganesh, MTS will attend in all working days.

2. This issues with the approval of Additional Director General (DIID).


(Haulian)

Under Secretary (DIID)

Mob.9910659923 All concerned Officers/officials of the DIID.

1. All concerned officers/staff
2. All Divisional Vtl. heads of DIID
3. DDG (Admn), Mos PI
4. PPS to ADG (DIID)