File No. B-11011/2/DPD (HQ)/Admin.l/2023
Government of India
Ministry of Statistics and Programme Implementation
National Statistical Office
Data Processing Division (DPD) Headquarters

Mahalanobis Bhavan,
164, G.L.T Road,
Kolkata-108.

Dated: 20.03.2023.

OFFICE MEMORANDUM

Sub: Reconstitution of complaints committee against Sexual Harassment at work places.

In suppression of all earlier orders, it has been decided that with the approval of the competent authority a committee has been reconstituted in NSO, DPD(HQ), Kolkata, DPC, Giridih, and SDRD, Kolkata with the following composition:

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Smt. Shreya Sengupta, Joint Director, DPD(HQ), Kolkata</td>
<td>Chairperson</td>
</tr>
<tr>
<td></td>
<td>Mobile No. 8583806132, E-Mail ID: <a href="mailto:sengupta.shfeya@gov.in">sengupta.shfeya@gov.in</a>.</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Ms. Chinneivah Haokip, DD, DPD(HQ), Kolkata.</td>
<td>Member</td>
</tr>
<tr>
<td></td>
<td>Mobile No.9582073588, E-Mail ID: <a href="mailto:chinneivah.haokip@gov.in">chinneivah.haokip@gov.in</a>.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Shri Koushik Dhara,DD,NSO,SDRD,Kolkata.</td>
<td>Member</td>
</tr>
<tr>
<td></td>
<td>Mobile No.9433566781, E-Mail ID: <a href="mailto:kousik.dhara@gov.in">kousik.dhara@gov.in</a>.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>DR Md. Ali Asgar Mondal, SSO &amp; HO, DPD(HQ),Kolkata</td>
<td>Member Secretary cum convener</td>
</tr>
<tr>
<td></td>
<td>Mobile No.9434666900, E-Mail ID: <a href="mailto:ali.asgar.mondal@gov.in">ali.asgar.mondal@gov.in</a>.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Smt. Shampa Ghosh, Asst. Secretary, Society for Equitable Voluntary Actions, 52/3, Vidyatan Sarani, Kolkata-700035. Mobile No. 7080447718, E-Mail ID: <a href="mailto:shampalahan2012@gmail.com">shampalahan2012@gmail.com</a>.</td>
<td>Outside Member</td>
</tr>
<tr>
<td>6</td>
<td>Smt. Sangita Chakraborty, UDC, DPD(HQ), Kolkata</td>
<td>Member</td>
</tr>
<tr>
<td></td>
<td>Mobile No.9748296698, E-Mail ID: <a href="mailto:sangita.chakraborty@gmail.com">sangita.chakraborty@gmail.com</a></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Shri Uttam Das,SSO, NSO, Giridih,</td>
<td>Member</td>
</tr>
<tr>
<td></td>
<td>Mobile No.9430314829, E-Mail ID: <a href="mailto:uttam.das@gov.in">uttam.das@gov.in</a>.</td>
<td></td>
</tr>
</tbody>
</table>

The committee will consider the complaints from women employees relating to sexual harassment. The word “Sexual Harassment” will include such unwelcome sexually determined behaviour, whether directly or otherwise such as:
a) Physical contact and advances;
b) Demand or request for sexual favours;
c) Sexually coloured remarks;
d) Showing any Pornography; or
e) Any other unwelcome, Physical, verbal or Non-verbal conducts of sexual nature

3. The committee will provide where necessary, a special counsellor or other support service including maintenance of confidentiality of the complaint and ensure time bound treatment and redressal of complaints made by women employees.

4. The guidelines of Supreme Court and DoPT issued vide DoPT OM dated 13.02.1998 in this regard are enclosed for the use of Members of the committee.

5. The committee will hear complaints from employees of the offices of NSO, DPD(HQ), Giridih, & SDRD, Kolkata.

6. As per DoPT OM No. 11013/3/2009-Estt.(A) dated 8th October 2009, the committee shall meet at least once in every quarter even if no live case is available, to review the preparedness and fulfill the requirements of the Apex Court’s Judgement in Vishakha case, convener of the committee will be responsible for appropriate action in this regard.

7. All complaints by the women employees against sexual harassment received in the Ministry shall be routed through the convener of the committee to maintain proper records of such complaints & their disposal.

To:
All members of the committee.

Copy for information to:

1. All ISS Officers, DPD(HQ), Kolkata.
3. DDG, FOD (EZ), Kolkata.
4. HOD, SDRD, Kolkata.
5. The Secretary, Society for Equitable Voluntary Action, 52/3, Vidyayatan Sarani.
   Kolkata-35.
6. Hindi Section for hindi version.
7. PS to ADG, DPD(HQ), Kolkata.
8. All Sections.
9. Help Desk/ Notice Board.