

File No. 12025/03/2021-ISS  
भारत सरकार/ Government of India  
सांख्यिकी एवं कार्यक्रम कार्यान्वयन मंत्रालय  
Ministry of Statistics & Programme Implementation  
भा० सां० से० प्रभाग / ISS Division  
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सरदार पटेल भवन,  
संसद मार्ग, नई दिल्ली  
दिनांक: 16.02.2021

**OFFICE MEMORANDUM**


**Subject:** Filling up the following posts on deputation basis in various Ministries/ Departments –regarding.

The undersigned is directed to invite applications from eligible ISS officers on the following vacancy circulars (copy enclosed):

Sl. No.	Name of Post	Number of Post(s)	Last date of receipt of application
1	Chairman in Commission for Agricultural Costs & Prices (CACP)	01	02.03.2021
2	Member (Finance) of the Land Ports Authority of India (LPAI)	01	-do-

2. Willing ISS officers are requested to send their applications along with vigilance clearance certificate from the present office/ Department/ Ministry for further consideration.

Encl: A/a

  
(Arvind Kumar)  
Deputy Director (ISS)  
☎: 011-23365802

To,

1. Officers Concerned through Official Website of the Ministry.
2. Director, DIID, MoSPI, New Delhi for uploading on Ministry's Website under "Deputation Circulars".
3. ISS Cadre Management Web Portal.

F.No.A.12026/1/2021-EA  
Government of India  
Ministry of Agriculture & Farmers Welfare  
Department of Agriculture, Cooperation & Farmers Welfare  
(Economic Administration Division)

4-E, Krishi Bhawan, New Delhi.  
Dated the 28 January, 2021.

To

1. The Secretary (Ministries/ Departments under Central Govt.)
2. The Secretary(Agriculture Department),  
(All State Governments)
3. The Secretary(Planning Department),  
(All State Governments/Union Territories),
4. The Registrar,  
(All Agricultural Universities).

**Subject: Advertisement for filling up the post of Chairman, Commission for Agricultural Costs & Prices(CACP) in Level 17 (Rs.225000) of Pay Matrix, on deputation (including short-term contract) basis, for a period of five (05) years- regarding.**

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Sir,

I am directed to state that one post of Chairman in Commission for Agricultural Costs & Prices (CACP), an attached office under administrative control of this Department, in Level 17 (Rs.225000) of Pay Matrix, is required to be filled up on Deputation(including short-term contract) basis, for a period of five (05) years, for which the educational and other qualifications have been prescribed as under:

Deputation (including Short Term Contract) :-

- (I) Officers of the Indian Economic Service or Indian Statistical Service -
  - (i) holding analogous posts on regular basis; or
  - (ii) with atleast two years' regular service in Level 15 (Rs.182200-224100) of the Pay Matrix; or
- (II) Officers under the Central Government or State Governments possessing -
  - (i) Ph. D. in Agricultural Economics or Agricultural Statistics from a recognised University;
  - (ii) twenty years of teaching or research experience and evidence of extensive research work on different aspects of agriculture, including agricultural trade policy;
  - (iii) ability to apply quantitative techniques; and
  - (iv) holding analogous posts on regular basis or with atleast two years' regular service in the Level 15 (Rs.182200-224100) of the Pay Matrix; or

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- (III) Persons possessing the following educational qualifications and experience -
- (i) Ph. D. in Agricultural Economics or Agricultural Statistics from a recognised University;
  - (ii) twenty years of teaching or research experience and evidence of extensive research work on different aspects of agriculture including agricultural trade policy;
  - (iii) ability to apply quantitative techniques; and
  - (iv) must have published at least five technical papers or work on agriculture prices, marketing or trade policy related to Agriculture in reputed journal.
- (IV) The Selection shall be made by a Search-cum-Selection Committee.

Eligibility of Age, mode of appointment and period of appointment:

- (V) Persons up to 56 years of age on the date of closing of application seeking deputation and completing term on retirement on superannuation or for a maximum period of deputation of five years, whichever is earlier; and
- (VI) Persons up to 59 years of age on the date of closing of application seeking short-term (three years) contract.

2. Duties attached to the post of Chairman, Commission for Agricultural Costs and Prices, in brief, are as follows:

(a) provide leadership to the Commission in terms of ideas and intellectual inputs; (b) chair formal meetings of the Commission (c) interact with the State Governments, Central Ministries/Departments, Para-statal Organisation, Trade/ Industry Organisations, Cooperative Institutions etc.; (d) generate consensus through dialogues within the Commission and the rest of the world; (e) refine methodologies for economic analysis of various parameters; (f) analyse and assess economic situation, long and short term, particularly with reference to the agricultural sector; and (g) guide and supervise the overall functioning of the Commission.

3. The officer selected on 'deputation' basis will have the option to draw his pay plus deputation (duty) allowance or to have his pay fixed in the scale of the post in accordance DOPT's O.M. No.2/22(B)/2008-Estt. (Pay II) dated 3<sup>rd</sup> September, 2008 and O.M. No.6/8/2009 -Estt. (Pay II) dated 17.06.2010 as amended from time to time.

4. Applications of only such officer will be considered as are routed through proper channel and are accompanied by (i) Bio-data (in triplicate) in the enclosed proforma (ii) Photocopies of Annual Confidential Reports/Annual Performance Appraisal Reports of last five years, attested (signed & stamped) on each page by an officer not below the rank of Under Secretary to the Government of India (iii) Integrity Certificate (iv) Certificate stating that no vigilance case is either pending or contemplated against the officer (v) No Penalty Certificate stating that no major/minor penalty has been imposed on the officer or a statement giving details of major/minor penalties imposed on the officer, if any, during the last 10 years.

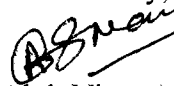
....3/-

5. Applications of willing, suitable and eligible officers and those who could be spared in the event of their selection, may kindly be forwarded to Shri Alok Nigam, Joint Director (EA), Department of Agriculture, Cooperation and Farmers Welfare, Room No.4-E, Krishi Bhawan, New Delhi – 110001, **within 60 days from the date of publication of this advertisement in the Employment News/Rozgar Samachar**. While forwarding the application, it may also be verified and certified that the particulars furnished by the officers are correct. The applications in the prescribed format, received without being countersigned by the Head of Department in the manner provided for in the format, will be summarily rejected.

6. Applications received after expiry of last date or without the ACRs/APARs attested as above, Vigilance Clearance, Integrity Certificate and a statement of major/minor penalty, if any, imposed on the officers during the last 10 years or otherwise found incomplete, shall liable to be rejected.


7. The aforesaid vacancy may kindly be given wide publicity in your Department/Organisation. The application proforma can also be downloaded from the Department's website at <http://agricoop.nic.in/en/recruitment>.

Yours faithfully,

  
(Alok Nigam)  
Joint Director (EA)  
Tel:23384930

**Copy to:**

1. All Ministries/Departments of the Government of India. It is requested that the vacancy may please be given wide publicity by circulating it in the subordinate and attached offices, Research Institutions under their administrative control.
2. All Attached and Subordinate offices, under the Department of Agriculture, Cooperation and Farmers Welfare.
3. Ministry of Statistics & Programme Implementation/ Department of Economic Affairs, Ministry of Finance.
4. Department of Secondary & Higher Education, Ministry of Human Resource Development, with a request to circulate the vacancy amongst all the Central/State/Deemed Universities of India other than Agricultural Universities.
5. Chairman, CACP, with the request that eligible officials, about which the Commission has information, may be asked to apply in the prescribed proforma along with their curriculum vitae.
6. The Secretary, ICAR, Krishi Bhawan, New Delhi. He is requested to have the vacancy circulated to the Recognised Research Institutes, etc.
7. NIC, DOPT, North Block for placing this circular on the website of DOPT.
8. NIC, DAC&FW, Krishi Bhawan, for placing this circular on the website of DAC&FW.

  
Alok Nigam  
Joint Director (EA)

**BIO-DATA/ CURRICULUM VITAE PROFORMA**

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ experience possessed by the officer
<b>Essential</b>	<b>Essential</b>
A) Qualification	A) Qualification
B) Experience	B) Experience
<b>Desirable</b>	<b>Desirable</b>
A) Qualification	A) Qualification
B) Experience	B) Experience
<p><b>5.1 Note:</b> This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p><b>5.2</b> In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.</p>	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
<p><b>6.1 Note:</b> Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</p>	

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

**\*Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
<p><b>9.1 Note:</b> In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p><b>9.2 Note:</b> Information under Column 9(c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation</p>			

10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)  a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14. Total emoluments per month now drawn		
Basis Pay in the PB	Grade Pay	Total Emoluments
15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief /other Allowances etc., (with break-up details)	Total Emoluments
16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii)		

professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)  (Note: Enclose a separate sheet, if the space is insufficient)	
<b>16.B Achievements:</b> The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/ innovative measure involving official recognition vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)	
17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)	
# (The option of 'STC' / 'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address \_\_\_\_\_  
 \_\_\_\_\_

Date \_\_\_\_\_



**Certification by the Employer/ Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

**2. Also certified that;**

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. \_\_\_\_\_
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed..
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

**Countersigned**

\_\_\_\_\_  
(Employer/ Cadre Controlling Authority with Seal)

**IMMEDIATE**  
**BY SPEED POST**

No.2/31/2015-BM-II/LPAI  
Government of India  
Ministry of Home Affairs  
Department of Border Management  
(BM-II Division)

Room No. 20, 2<sup>nd</sup> Floor,  
Major Dhyan Chand National Stadium,  
India Gate Circle, New Delhi-110001  
Dated: 4<sup>th</sup> February, 2021

To,

- (1) Secretaries of all Ministries/Departments of Government of India.
- (2) Chief Secretaries of all the States and Union Territories.
- (3) Secretary, PESB, New Delhi.
- (4) All attached and Subordinate Offices of Ministry of Home Affairs.

**Subject:- Appointment to the Post of Member (Finance) of the Land Ports Authority of India (LPAI) on Deputation Basis – Inviting Applications- regarding**

Sir/Madam,

Government of India, Ministry of Home Affairs (Department of Border Management) has established Land Ports Authority of India (LPAI) under the Land Ports Authority of India Act, 2010 (31 of 2010) to put in place systems which address security imperatives and for the development and management of facilities for cross border movement of passengers and goods at designated points along the international land borders of India and for matters connected therewith or incidental thereto.

2. The post of Member (Finance) under Land Ports Authority of India (LPAI) (Joint Secretary level post) will fall vacant on 03.04.2021.

3. In pursuance of the above and for preparing a panel of names to be considered by a Search-cum-Selection Committee for appointment to the office of the Member (Finance) of LPAI, applications are invited from amongst the persons who have special knowledge and experience in the field of Finance, Commerce, etc.

4. The terms of office and conditions of service as well as terms for selection of the Member (Finance) of the Authority shall be as under:-

- (i) The Member (Finance) of the Authority shall be a whole-time Member and shall be of the rank of Joint Secretary to the Government of India,

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BO (BK)

- (ii) The Member (Finance) shall be chosen from amongst persons who have special knowledge and experience in the field of finance and commerce,
- (iii) The Member (Finance) shall be selected on deputation or contract basis.

(iv) **Eligibility for appointment on deputation basis:**

In case of appointment on deputation basis, the Member (Finance) will be selected from amongst the persons who is in the service of Government of India or of a State Government, and

- (a) holding a post of Joint Secretary to the Government of India in level 14 of the pay matrix of CCS (Revised Pay) Rules, 2016 OR equivalent post in Government of India or State Government;

OR

- (b) holding the post of Director in Government of India (in level 13 A of the pay matrix of CCS (Revised Pay) Rules, 2016 OR equivalent post for a period of not less than four years in Government of India or State Government.

(v) **Eligibility for appointment on contract basis:**

In case the appointment is on contract basis, the eligibility shall be determined by the Search-cum-Selection Committee.

5. As per the procedure laid down in DoPT O.M. No. 27/2/2009-EO (SM.II) dated 16<sup>th</sup> July, 2009, appointment to the post of Member (Finance) will be made after the approval of ACC. The selected candidate will give his/her consent to join within the stipulated period. If the candidate does not join within 30 days, a 15 days notice would be issued to him/her to either join or to face debarment as per laid down procedure.

6. The Member (Finance) of the Authority shall hold office for a period of five years from the date on which he/she assumes office or till he/she attains the age of sixty years, whichever is earlier, subject to the conditions laid down in section 6 of the Land Ports Authority of India Act, 2010. **Prospective applicants who have attained the age of sixty years or above are, therefore, not eligible to apply for the post under any mode.**

7. For qualifications, terms of office, conditions of service etc., the Land Ports Authority of India Act, 2010 and the Land Ports Authority of India Rules, 2011, notified thereunder, may be referred to on the website at <http://mha.gov.in> and <http://lpai.gov.in>

8. Names of willing and eligible officers may be recommended to this Department along with cadre clearance, vigilance clearance, CR dossiers/certified ACRs for the last five years, details of debarment & cooling



off in respect of past Central deputation. In case the officers are currently on Central Deputation, their nomination may be forwarded with the approval of the Minister-in-charge concerned.

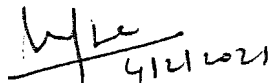
9. **Last Date for receipt of applications is 18<sup>th</sup> March 2021 (Application received after this date will not be considered).** The persons already in service should send their applications through their Cadre Controlling Authority. An advance copy of the application can be sent directly however in absence of official recommendation alongwith cadre clearance, vigilance clearance, CR dossiers/certified ACRs for the last five years, details of debarment & cooling off in respect of past Central deputation the application will not be considered .

10. Application Procedure: Interested and Eligible persons are requested to send their application in the prescribed format (**Annexure-A**), along with relevant certified copies of required documents through proper channel such that it reaches on or before last day of receiving applications, i.e. 18<sup>th</sup> March, 2021. Incomplete applications and applications received after the last date shall not be considered.

11. The Search-cum-Selection Committee will have the discretion to consider the candidature of any person who has not applied in response to newspapers advertisement. Search-cum-Selection Committee also reserves the right to reject any/or all applications received for the office of Member (Finance) of Land Ports Authority of India without assigning any reason.

12. Address for sending applications:

Mr. Manoj Kumar Jha, Deputy Secretary (BM-II),  
Room No.12, 2<sup>nd</sup> Floor, Major Dhyan Chand National Stadium,  
Department of Border Management, Ministry of Home Affairs,  
India Gate Circle, New Delhi-110001.  
E-mail – mk.jha65@nic.in

  
4/2/2021

(Manoj Kumar Jha)

Deputy Secretary to the Government of India  
Tele: 011-23075317

Copy forwarded to:-

- (i) PPSs to Home Secretary/Secretary (Border Management)/Joint Secretary (Border Management).
- (ii) Sh. Rajiv Lochan, Under Secretary, EO(SM-II), Ministry of Personnel, Public Grievances & Pensions, Deptt. of Personnel & Training, EO(SM-I) Section.
- (iii) Chairman, LPAI with a request to get the letter uploaded on the website of LPAI immediately.
- (iv) IT Section, MHA for posting on the web-site of MHA at <http://mha.gov.in> at appropriate place.

**APPLICATION FOR THE POST OF MEMBER (FINANCE), LPAI**

1. Name of the candidate  
(in block letter) :
2. Father's/Husband's name :
3. (a) Address for communication :
- (b) E-mail ID :
- (a) Mobile & Landline No (office and  
residence both with STD code) :
4. Date of birth (in Christian era) :
5. Post held in Government of India  
or in State Government and since when :
6. Pay Scale/Educational Qualification/ ACR grading & Experience possessed  
by the candidate

(a) Education and professional qualification.	
(b) Details of special knowledge and experience in the field of finance and commerce as required for the post of Member (Finance)	
(c) Present Level in the Pay Matrix / Pay Scale & Grade (since when)	
(d) Total years of service in the present Level in the Pay Matrix Table/ Pay Scale & Grade	
(e) ACR/APARs grading for last 5 years	1. 2. 3. 4. 5.

7. If selected, expected time for joining the LPAI :
8. Additional information, if any, which the candidate would like to mention in support of his/her suitability for the post (enclose a separate sheet, if the space is insufficient)

**UNDERTAKING**

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the selection, my candidature / appointment is liable to be cancelled.

Signature of candidate \_\_\_\_\_

Name of candidate \_\_\_\_\_

Place : \_\_\_\_\_

Date: \_\_\_\_\_

Certificate/documents to be given by Head of Office of the applicant in case of  
Departmental Candidate

- (i) It is certified that the particulars furnished by the official are correct.
- (ii) It is certified that no Disciplinary/Vigilance Case is either pending or contemplated against the applicant and he/she is clear from the Vigilance angle.
- (iii) It is certified that no major / minor penalty has been imposed or contemplated on him/her during the last 10 years.
- (iv) The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
- (v) This office has no objection and the applicant will be immediately relieved consequent upon his/her selection for the post of Member (Finance) in LPAL.
- (vi) The photocopies of ACRs/APARs for the last 5 years duly attested on each page are enclosed.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Place : \_\_\_\_\_

Date: \_\_\_\_\_

Designation \_\_\_\_\_

OFFICIAL SEAL