

No.F-23016/2/2012-Genl.
Government of India
Ministry of Statistics & Programme Implementation

Sardar Patel Bhawan, Sansad Marg
New Delhi-110001, dated: 25.04.2013

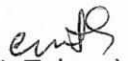
CIRCULAR

Subject: Revision of monetary ceiling for purchase/reimbursement of briefcase/office bag/ladies purse – regarding.

Considering requests of officers of this Ministry for revision of monetary ceiling of expenditure/reimbursement on account of purchase of briefcase/office bag/ladies purse to make it realistic in consequence with the prevailing market rates, the competent authority has decided to revise the monetary ceiling as under:-

Sl. No.	Level of Officers	Revised Rates (in Rs.)
1	Secretary/Special Secretary or equivalent	Rs.10,000/-
2	Additional Secretary or equivalent	Rs.8,000/-
3	Joint Secretary or equivalent	Rs.6,500/-
4	Director/Deputy Secretary or equivalent	Rs.5,000/-
5	Under Secretary/Pr. Private Secretary or equivalent	Rs.4,000/-
6	Section Officer/Private Secretary or equivalent	Rs.4,000/-
7	Assistant/PA/UDC/Steno(NFSG) or equivalent with grade pay Rs.4,200/- and above	Rs.3,500/-

2. The entitled officers/officials can purchase briefcases/office bags/ladies purses of their own choice from any private/public outlets as per their entitlement. However, re-imbusement shall be restricted to the above mentioned ceilings/limits.
3. The briefcase/office bag/ladies bag shall be provided to the above officers/officials on joining this Ministry or on completion of three years from the date of issue of earlier one.
4. The above ceiling will be effective from 01.04.2013.


(V. Talwar)
Under Secretary to the Govt. of India
Tel.No.23747929

Copy to:-

All officers and staff of Ministry of Statistics & Programme Implementation.

2. Computer Centre is requested to place the O.M. in the miscellaneous link of SSS in MOSPI Website.