



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2023/B/4256073  
Dated/दिनांक : 26-11-2023

### Bid Document/ बिड दस्तावेज़

| Bid Details/बिड विवरण  |  |
|--|--|
| Bid End Date/Time/बिड बंद होने की तारीख/समय  | 18-12-2023 17:00:00  |
| Bid Opening Date/Time/बिड खुलने की तारीख/समय   | 18-12-2023 17:30:00  |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)  | 180 (Days)   |
| Ministry/State Name/मंत्रालय/राज्य का नाम  | Ministry Of Statistics And Programme Implementation  |
| Department Name/विभाग का नाम   | National Sample Survey Office (nssso)  |
| Organisation Name/संगठन का नाम   | Field Operations Division (fod)  |
| Office Name/कार्यालय का नाम  | New Delhi  |
| Item Category/मद केटेगरी   | Manpower Outsourcing Services - Minimum wage - Highly-Skilled; Others; Survey Supervisor , Manpower Outsourcing Services - Minimum wage - Skilled; Others; Survey Enumerator WZ , Manpower Outsourcing Services - Minimum wage - Skilled; Others; Admn Support Staff WZ  |
| Contract Period/अनुबंध अवधि  | 1 Year(s) 1 Day(s)   |
| Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है  | Yes  |
| MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है              | Yes  |
| Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है | Yes  |
| Document required from seller/विक्रेता से मांगे गए दस्तावेज़   | Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया   | No   |
| Type of Bid/बिड का प्रकार  | Two Packet Bid   |

**Bid Details/बिड विवरण**

|   |                             |
|---|-----------------------------|
| <b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b> | 2 Days                      |
| <b>Estimated Bid Value/अनुमानित बिड मूल्य</b>   | 52233798                    |
| <b>Evaluation Method/मूल्यांकन पद्धति</b>   | Total value wise evaluation |
| <b>Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है</b>                       | Yes                         |

**EMD Detail/ईएमडी विवरण**

|                             |                     |
|-----------------------------|---------------------|
| Advisory Bank/एडवाइजरी बैंक | State Bank of India |
| EMD Amount/ईएमडी राशि       | 2611689             |

**ePBG Detail/ईपीबीजी विवरण**

|  |                     |
|--|---------------------|
| Advisory Bank/एडवाइजरी बैंक  | State Bank of India |
| ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)                               | 3.00                |
| Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने). | 15                  |

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

PAO MOSPI NEW DELHI  
Ministry of Statistics and Programme Implementation, KL Bhawan, Janpath road, New Delhi-110001.  
(Pao Mospil New Delhi)

**Splitting/विभाजन**

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

**MII Compliance/एमआईआई अनुपालन**

|                               |     |
|-------------------------------|-----|
| MII Compliance/एमआईआई अनुपालन | Yes |
|-------------------------------|-----|

**MSE Purchase Preference/एमएसई खरीद वरीयता**

|   |     |
|---|-----|
| MSE Purchase Preference/एमएसई खरीद वरीयता | Yes |
|---|-----|

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or

2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or

3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**The Bidder should have executed at least X No. projects with contract value not less than (Rs) yy for each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:**As per attached Bid document.

**The Bidder should have executed at least X No. projects with supply of xx..no. of manpower in each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:**As per attached Bid document.

**Geographic Presence: Office registration certificate:**As per attached Bid document.

**Scope of work & Job description:**[1700997332.pdf](#)

**Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per**

applicable Minimum Wages Act:[1700997337.pdf](#)

**This Bid is based on Least Cost Method Based Evaluation (LCS). The technical qualification parameters are:-**

| Parameter Name  | Max Marks | Min Marks | Evaluation Document       | Seller Document Required |
|---|-----------|-----------|---------------------------|--------------------------|
| Business Turnover: Average of annual turnover for prescribed period (2020-21, 2021-22 and 2022-23) from activity of manpower providing services.  | 15        | 0         | <a href="#">View file</a> | Yes                      |
| Net Worth   | 15        | 0         | <a href="#">View file</a> | Yes                      |
| Survey related manpower service capacity (maximum number of survey related manpower resources supplied per month in single contract in last 07 years) to any Central or State Government Ministry/Department/ PSU/Public Sector Bank/Autonomous body. | 15        | 0         | <a href="#">View file</a> | Yes                      |
| Monetary value of survey related contract (maximum contract value of a single survey related contract executed in last 07 years) to any Central or State Government Ministry / Department / PSU / Public Sector Bank / Autonomous body.               | 15        | 0         | <a href="#">View file</a> | Yes                      |
| Survey related Experience Total number of survey related contract with different Central or State Government Ministry / Department / PSU / Public Sector Bank / Autonomous body in last 07 years.   | 15        | 0         | <a href="#">View file</a> | Yes                      |
| Total number of manpower resources on the payroll of the bidder.  | 15        | 0         | <a href="#">View file</a> | Yes                      |
| Presence: The bidder should have presence (at least one office) in the jurisdiction of the zone for which they are bidding.   | 10        | 0         | <a href="#">View file</a> | Yes                      |

Total Minimum Passing Technical Marks: 60

#### Pre Bid Detail(s)

| Pre-Bid Date and Time | Pre-Bid Venue  |
|-----------------------|--|
| 11-12-2023 11:00:00   | Main Conference Hall, First Floor, Field Operation Division (HQ), National Sample Survey Office, MOSPI, Sankhyiki Bhawan, CBD, Shahdara, Near District Court Karkardooma, Delhi- 110032. |

#### Manpower Outsourcing Services - Minimum Wage - Highly-Skilled; Others; Survey Supervisor ( 19 )

#### Technical Specifications/तकनीकी विशिष्टियाँ

| Specification    | Values            |
|------------------|-------------------|
| <b>Core</b>      |                   |
| Skill Category   | Highly-Skilled    |
| Type of Function | Others            |
| List of Profiles | Survey Supervisor |

| Specification             | Values         |
|---------------------------|----------------|
| Educational Qualification | Graduate       |
| Specialization            | Any discipline |
| Post Graduation           | Optional       |
| Specialization for PG     | Any discipline |
| Experience                | 0 to 3 Years   |
| State                     | NA             |
| Zipcode                   | NA             |
| District                  | NA             |
| <b>Addon(s)/एडऑन</b>      |                |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|-------------|---------------------------------|--|
|                |   |             |                                 |  |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता  | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|--|---------------------------------|---|
| 1              | BISHNU PRASAD PRUSTY                                    | 431001,NSSO(FOD) , Hall No. I/II, Ist floor, Central Facility Building,N-7, CIDCO, Aurangabad. | 3                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 992</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 2              | Shrinivas Vijay Shirke                                  | 411044,NSSO(FOD), KENDRIYA SADAN, 2ND FLOOR, A 7 B WING, NEAR AKURDI RAILWAY STATION AKURDI PUNE-411044 | 3                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 992</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 3              | Shashibhushan S Mishra                                  | 390020,Plot No. 24,NSSO Bhawan, Near office of Akota Ward No. 6, Akota, Vadodara. | 3                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 992</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |



| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 4              | Alexius Kujur   | 495006,N.S.S.O (FOD) ,Sub regional Office Bilaspur, H/O SHRI J.P.PRAJAPAT, B-322 PHASE-2 RAJ KISHORE NAGAR, BILASPUR (Chattisgarh),Pin-495006 | 2                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 992</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता  | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|--|---------------------------------|---|
| 5              | Jayaprakash Sudhir Honrao                               | 380013,Office of the Deputy Director General, NSSO(FOD), RO, Near Urban Health Centre, B/h. Naranpura Police Station, Nava Vadaj, Ahmedabad. | 3                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 992</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता  | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|--|---------------------------------|---|
| 6              | Bindu Shany Mupparathi                                  | 400614,OFFICE OF THE DEPUTY DIRECTOR GENERAL, NATIONAL SAMPLE SURVEY OFFICE (FIELD OPERATION DIVISION), A-2/3, 4TH FLOOR, CGO COMPLEX, SECTOR 10, NEAR RBI, CBD BELAPUR, NAVI MUMBAI.DISTRICT- THANE, STATE-MAHARASHTRA. | 2                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 992</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 7              | Anupkumar Prabhakar Bhadangay                           | 440006,NSSO(FOD), ZONAL OFFICE (WZ), C.G.O. COMPLEX, A-BLOCK, 3RD FLOOR, SEMINARY HILL, NAGPUR,Maharashtra. | 3                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 992</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

**Manpower Outsourcing Services - Minimum Wage - Skilled; Others; Survey Enumerator WZ ( 106 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

| Specification             | Values               |
|---------------------------|----------------------|
| <b>Core</b>               |                      |
| Skill Category            | Skilled              |
| Type of Function          | Others               |
| List of Profiles          | Survey Enumerator WZ |
| Educational Qualification | Graduate             |
| Specialization            | Any discipline       |
| Post Graduation           | Optional             |
| Specialization for PG     | Any discipline       |
| Experience                | 0 to 3 Years         |
| State                     | NA                   |

| Specification        | Values |
|----------------------|--------|
| Zipcode              | NA     |
| District             | NA     |
| <b>Addon(s)/एडऑन</b> |        |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता  | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|--|---------------------------------|---|
| 1              | BISHNU PRASAD PRUSTY                                    | 431001,NSSO(FOD) , Hall No. I/II, 1st floor, Central Facility Building,N-7, CIDCO, Aurangabad. | 17                              | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 915</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

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|----------------|---|---|---------------------------------|---|
| 2              | Shrinivas Vijay Shirke                                  | 411044,NSSO(FOD), KENDRIYA SADAN, 2ND FLOOR, A 7 B WING, NEAR AKURDI RAILWAY STATION AKURDI PUNE-411044 | 17                              | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 915</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 3              | Shashibhushan S Mishra                                  | 390020,Plot No. 24,NSSO Bhawan, Near office of Akota Ward No. 6, Akota, Vadodara. | 18                              | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 915</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 4              | Alexius Kujur   | 495006,N.S.S.O (FOD) ,Sub regional Office Bilaspur, H/O SHRI J.P.PRAJAPAT, B-322 PHASE-2 RAJ KISHORE NAGAR, BILASPUR (Chattisgarh),Pin-495006 | 13                              | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 915</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |



| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता  | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|--|---------------------------------|---|
| 5              | Jayaprakash Sudhir Honrao                               | 380013,Office of the Deputy Director General, NSSO(FOD), RO, Near Urban Health Centre, B/h. Naranpura Police Station, Nava Vadaj, Ahmedabad. | 13                              | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 915</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता  | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|--|---------------------------------|---|
| 6              | Bindu Shany Mupparathi                                  | 400614,OFFICE OF THE DEPUTY DIRECTOR GENERAL, NATIONAL SAMPLE SURVEY OFFICE (FIELD OPERATION DIVISION), A-2/3, 4TH FLOOR, CGO COMPLEX, SECTOR 10, NEAR RBI, CBD BELAPUR, NAVI MUMBAI.DISTRICT- THANE, STATE-MAHARASHTRA. | 14                              | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 915</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 7              | Anupkumar Prabhakar Bhadangay                           | 440006,NSSO(FOD), ZONAL OFFICE (WZ), C.G.O. COMPLEX, A-BLOCK, 3RD FLOOR, SEMINARY HILL, NAGPUR,Maharashtra. | 14                              | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 915</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

**Manpower Outsourcing Services - Minimum Wage - Skilled; Others; Admn Support Staff WZ ( 7 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

| Specification             | Values                |
|---------------------------|-----------------------|
| <b>Core</b>               |                       |
| Skill Category            | Skilled               |
| Type of Function          | Others                |
| List of Profiles          | Admn Support Staff WZ |
| Educational Qualification | Graduate              |
| Specialization            | Any discipline        |
| Post Graduation           | Optional              |
| Specialization for PG     | Any discipline        |
| Experience                | 0 to 3 Years          |
| State                     | NA                    |

| Specification        | Values |
|----------------------|--------|
| Zipcode              | NA     |
| District             | NA     |
| <b>Addon(s)/एडऑन</b> |        |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता  | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|--|---------------------------------|---|
| 1              | BISHNU PRASAD PRUSTY                                    | 431001,NSSO(FOD) , Hall No. I/II, 1st floor, Central Facility Building,N-7, CIDCO, Aurangabad. | 1                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 915</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 2              | Shrinivas Vijay Shirke                                  | 411044,NSSO(FOD), KENDRIYA SADAN, 2ND FLOOR, A 7 B WING, NEAR AKURDI RAILWAY STATION AKURDI PUNE-411044 | 1                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 915</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 3              | Shashibhushan S Mishra                                  | 390020,Plot No. 24,NSSO Bhawan, Near office of Akota Ward No. 6, Akota, Vadodara. | 1                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 915</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

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|----------------|---|---|---------------------------------|---|
| 4              | Alexius Kujur   | 495006,N.S.S.O (FOD) ,Sub regional Office Bilaspur, H/O SHRI J.P.PRAJAPAT, B-322 PHASE-2 RAJ KISHORE NAGAR, BILASPUR (Chattisgarh),Pin-495006 | 1                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 915</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता  | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|--|---------------------------------|---|
| 5              | Jayaprakash Sudhir Honrao                               | 380013,Office of the Deputy Director General, NSSO(FOD), RO, Near Urban Health Centre, B/h. Naranpura Police Station, Nava Vadaj, Ahmedabad. | 1                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 915</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |



| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता  | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|--|---------------------------------|---|
| 6              | Bindu Shany Mupparathi                                  | 400614,OFFICE OF THE DEPUTY DIRECTOR GENERAL, NATIONAL SAMPLE SURVEY OFFICE (FIELD OPERATION DIVISION), A-2/3, 4TH FLOOR, CGO COMPLEX, SECTOR 10, NEAR RBI, CBD BELAPUR, NAVI MUMBAI.DISTRICT- THANE, STATE-MAHARASHTRA. | 1                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 915</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 7              | Anupkumar Prabhakar Bhadangay                           | 440006,NSSO(FOD), ZONAL OFFICE (WZ), C.G.O. COMPLEX, A-BLOCK, 3RD FLOOR, SEMINARY HILL, NAGPUR,Maharashtra. | 1                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 915</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

### 2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

### 3. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

### 4. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

## 5. Purchase Preference (Centre)

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 15% of total value.

## 6. Payment

**PAYMENT OF SALARIES AND WAGES:** Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

## 7. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

PAO MOSPI NEW DELHI

payable at

PAO MOSPI NEW DELHI

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

## 8. Generic

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

## 9. Buyer Added Bid Specific Scope Of Work(SOW)

File Attachment [Click here to view the file.](#)

## 10. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

## 11. Buyer Added Bid Specific SLA

File Attachment [Click here to view the file.](#)

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and

conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**