

F. No.2/5/2016-Admn.III
Government of India
Ministry of Statistics & PI
National Statistical Office
Data Processing Division
Industrial Statistics Wing
1, Council House Street
Kolkata- 700001

Tender for Comprehensive Annual Maintenance Contract for Air Conditioner Machines

TENDER REFERENCE NO.& DATE	No.2/5/2016-Admn.III, dated 12.03.2020.
TENDER ISSUE DATE	12.03.2020.
LAST DATE FOR RECEIPT OF TENDER DOCUMENT	01.04.2020 at 3:00 p.m.
TENDER OPENING PLACE, DATE & TIME	1, Council House Street, Kolkata- 700001, date 02.04.2020 at 3:00 p.m.

Contact us

The Under Secretary
Government of India
Ministry of Statistics & PI
National Statistical Office
Data Processing Division
Industrial Statistics Wing
1, Council House Street
Kolkata- 700001

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File No. 2/5/2016-Admn.III
Government of India
Ministry of Statistics & PI
National Statistical Office
Data Processing Division
Industrial Statistics Wing
1, Council House Street
Kolkata- 700001
Phone no. 033- 22484504/05

Date: 12/03/2020

Notice Inviting Tender

Office of the National Statistical Office (N.S.O), Data Processing Division (D.P.D.), Industrial Statistics Wing (I.S. Wing), 1, Council House Street, Kolkata – 700 001 invites quotations in the enclosed format for Comprehensive Annual Maintenance Contract for Air Condition Machines. The term “Comprehensive” means repair and replacement of all parts including damaged/broken part i.e. no payment will be made towards repair or replacement of any part excluding Compressor and plastic parts.

The quotations are to be submitted in two parts, i.e., Technical Bid and Financial Bid in separate envelopes. Both Technical Bid and Financial Bid must be submitted online in CPP portal concurrently, duly digitally signed in the website www.eprocure.gov.in.

Technical Bid submitted through CPP portal along with related documents and EMD of Rs. 10,000/- (Rupees ten thousand only) in the form of Demand Draft issued by any Scheduled Commercial bank drawn in favour of “**P&AO, MOS&PI, Kolkata**” payable at “**Kolkata**” may be sent to the Under Secretary, Govt. of India, Ministry of Statistics & PI, National Statistical Office (N.S.O), Data Processing Division (D.P.D.), Industrial Statistics Wing (I.S. Wing), 1, Council House Street, Kolkata – 700 001 by hand or by post in a sealed cover superscripted on the envelope “**QUATATION FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR AIR CONDITIONER MACHINES**” so as to reach by 01.04.2020 at 3:00 p.m. The quotation will be opened at 3:00 p.m. on the next day, i.e., 02.04.2020. Authorised representatives of the participating firms may be present at the time of opening of quotation. No EMD is required to be submitted by the firms who satisfy the conditions given under Rule 170 (revised) of GFR 2017, Government of India.

(Somen Chowdhury)
Under Secretary

Instructions to the Bidders**1. NO. OF AIR CONDITIONERS INSTALLED**

Sl. No.	Make of A.C	Capacity	Installed at Room no.	Floor
1.	Carrier split	1.5 ton	422 (Cash Section)	3 rd floor
2.	Godrej Split	1.5 ton	421(B) (Admn.I Section)	3 rd floor
3.	Godrej Split	1.5 ton	421(B) (Admn.I Section)	3 rd floor
4.	Weather Maker Split	1.5 ton	421(A) (Hindi Section)	3 rd floor
5.	Godrej Split	1.5 ton	430 (DEO'B;s Room)	3 rd floor
6.	Godrej Split	1.5 ton	418A(CDN Branch)	2 nd floor
7.	Carrier Split	1.5 ton	420 (Dy. Director, Shri Bappa Karmakar)	3 rd floor
8.	Weather Maker Split	1.5 ton	425 (Under Secretary)	3 rd floor
9.	L.G Split	1.5 ton	427 (Director Room)	3 rd floor
10.	L.G Split	1.5 ton	427(Director Room)	3 rd floor
11.	Accaire Window	1.5 ton	427(Director Room)	3 rd floor
12.	Weather Maker Split	2 ton	429 (Admn.II Section)	3 rd floor
13.	Weather Maker Split	1.5 ton	429 (Admn.II Section)	3 rd floor
14.	Godrej Split	1.5 ton	419 (R & I Branch)	3 rd floor
15.	Godrej Split	1.5 ton	418A (CDN Branch)	3 rd floor
16.	Weather Maker Split	2 ton	430 (DEO'B;s Room)	3 rd floor
17.	Weather Maker Split	2 ton	430 (DEO'B;s Room)	3 rd floor
18.	Weather Maker Split	2 ton	430 (DEO'B;s Room)	3 rd floor
19.	Weather Maker Split	1.5 ton	418 (Jt. Director, Dr. A.K. Panigrahi)	3 rd floor
20.	Carrier Split	1.5 ton	417(A) (Classification Unit)	3 rd floor
21.	Weather Maker Split	1.5 ton	417 (Dy. Director General)	3 rd floor
22.	Weather Maker Split	1.5 ton	417 (Dy. Director General)	3 rd floor
23.	Godrej Split	1.5 ton	416B (Dy. Director, Shri. S. Mazumder)	3 rd floor
24.	Carrier Split	1.5 ton	416A (Server Room)	3 rd floor
25.	Carrier Split	1.5 ton	416A (Server Room)	3 rd floor
26.	Godrej Split	1.5 ton	416 (Director Room)	3 rd floor
27.	L.G Ductable	5.5 ton	405 (Conference Room)	3 rd floor
28.	L.G Ductable	5.5 ton	405 (Conference Room)	3 rd floor
29.	Purison Window	1.5 ton	131 (Library Room)	Ground Floor
30.	Purison Window	1.5 ton	131 (Library Room)	Ground Floor
31.	Purison Window	1.5 ton	324 B (Sr. Accounts Officer, P & AO, MoS&PI)	2 nd floor
32.	Purison Window	1.5 ton	324 B (Sr. Accounts Officer, P & AO, MoS&PI)	2 nd floor
33.	Purison Window	1.5 ton	324 B (Sr. Accounts Officer, P & AO, MoS&PI)	2 nd floor
34.	Carrier Split	1.5 ton	328	2 nd floor

- (i) Split 1.5 ton total 22
- (ii) Split 2 ton total 04
- (iii) Window 1.5 ton total 06
- (iv) Ductable A.C 5.5 ton total 02

The above figure is tentative and the actual number of air conditioners may change during the period of the contract.

2. SCOPE OF WORK :

The selected Firm shall be responsible to provide comprehensive annual maintenance of all AC units. The comprehensive AMC will include:

- (a) Wet Service of all Air Conditioner Units once in a quarter.
- (b) Preventive maintenance services (monthly).
- (c) All repairs (except Compressor).
- (d) All spares (except Compressor and plastic parts).
- (e) Gas filling in all cases including at the time of replacement of compressor, shifting of outer units etc.
- (f) Quarterly Preventative Maintenance Services shall include at least the following services:
 - (i) Replacement of filter if found damaged/unusable.
 - (ii) Checking selector switch, thermostat, relays, remote control, etc.
 - (iii) Checking motor brushing.
 - (iv) Checking ground connections.
 - (v) Cleaning of blower and condenser fan.
 - (vi) Cleaning the evaporator & condenser coils.
 - (vii) Oiling the motors.
 - (viii) Checking of the backup electrical power outlet/MCB.
 - (ix) Checking of the drive motors and fans.
 - (x) Overhauling of the AC, with chemical washing process.
 - (xi) Checking cooling efficiency.
 - (xii) Cleaning of the indoor unit body by wiping out the dust, etc. with wet cloth.

3. **Validity of the contract:** The Comprehensive Annual Maintenance Contract (CAMC) shall commence from the date of signing the agreement of the maintenance contract. The annual maintenance contract shall be valid for a period of one year from the date of award of the maintenance contract. However, the contract may be extended for a further period on mutual consent on yearly basis at the same rates and same terms and conditions.

National Statistical Office (N.S.O), Data Processing Division (D.P.D.), Industrial Statistics Wing (I.S. Wing), 1 Council House Street, Kolkata – 700001 however, reserves the right to terminate the contract any time without assigning any reason thereof.

4. Eligibility conditions:

- a) The firm should have experience of at least 5 years in the relevant field and must be doing such services for various reputed organizations/departments of Government of India/Public Sector Undertakings/Statutory bodies/MNCs.
- b) The firm should be registered under Firm Registration/GST/TIN/VAT Registration Authorities.
- c) The firm should have a minimum turnover of Five Lakhs per year during the last three years.
- d) The details of inputs/information required to be submitted by the agency are listed in the format for Technical Bid (Annexure—I). Failure to submit any of these documents will lead to rejection of the bid.
- e) The firm must have workshop/service station for Air Conditioner (AC) maintenance in Kolkata.
- f) The bidders are required to attach self-attested photocopies of GST registration, Service Tax registration, PAN card and ITR for last three years and Certificate w.r.t. working for at Govt. Departments/PSUs/Statutory Body for last five (5) years.
Failure to submit any of these documents will lead to rejection of the bid.

5. **Earnest Money Deposit(EMD) :** The Earnest Money Deposit (EMD) of Rs.10,000/- (Rupees ten thousand only) in the shape of **Demand Draft** drawn in favour of “P&AO, MOS&PI, Kolkata” and payable at “Kolkata” must be sent to the Under Secretary, National Statistical Office (N.S.O.), Data Processing Division (D.P.D.), Industrial Statistics Wing (I.S. Wing), 1, Council House Street, Kolkata- 700001 on or before the last date of submission of tender otherwise the tender will not be considered. The EMD of unsuccessful Bidders shall be returned. No EMD is required to be submitted by the firms who satisfy the conditions given under Rule 170 (revised) of GFR 2017, Government of India.

6. Responsibility of the Firm/Agency :

- i) The AMC shall be comprehensive. The maintenance contract shall cover replacement of parts by genuine/ branded parts (except compressors and plastic parts) by the firm as and when required.
- ii) All complaints must be attended within 24 hours.
- iii) In case the AC unit is not repairable within the Office, the same shall be carried to firm's workshop at its own expenses with written permission of competent authority.
- iv) The units carried to the workshop shall be repaired/made functional and returned to the office within three days failing which National Statistical Office (N.S.O.), Data Processing Division (D.P.D.), Industrial Statistics Wing (I.S. Wing), 1 Council House Street, Kolkata- 700001 shall be free to impose penalty @ Rs.100 per day per unit.
- v) It shall be responsibility of the Firm to hand over the AC units (under contract) to this Office or the agency engaged by this office for the purpose in working condition at the expiry of the Contract.
- vi) During the validity of the contract, the company will render preventive maintenance services of the equipment at the frequency of at least once in every month. The ACs will be thoroughly cleaned, tested, repaired and kept in good working condition all the time. In case the machine is idle for replacement of the parts, the company will replace the parts in reasonable time which in any case will not be more than 24 hours from the time of registration of complaint.
- vii) The firm will deploy one technician in the office permanently during peak season (April to July) to attend frequent complaints. The technician shall be available in the office from 9.30 A.M. to 6.00 P.M on all working days during the peak season (April to July).
- viii) In case an AC is to be taken to Service Station/Workshop for repairs etc. the firm will provide standby AC and National Statistical Office (N.S.O.), Data Processing Division (D.P.D.), Industrial Statistics Wing (I.S. Wing), 1 Council House Street, Kolkata- 700001 will not pay any charges for standby AC and will not be responsible for any damage caused in the standby AC.
- ix) The firm will attend to all the calls from National Statistical Office (N.S.O.), Data Processing Division (D.P.D.), Industrial Statistics Wing (I.S. Wing), 1 Council House Street, Kolkata- 700001 on all working days. The urgent and unavoidable calls are also to be attended before and after the usual office time and also on holidays. However, reasonable time would be allowed for the specific jobs on merits. National Statistical Office (N.S.O.), Data Processing Division (D.P.D.), Industrial Statistics Wing(I.S. Wing),1 Council House Street, Kolkata- 700001 reserves the rights to decide any job as urgent or unavoidable depending upon the nature and venue of the job.
- x) All maintenance/repair work has to be attended within 24 hours of the complaint by the authorized person(s). After that period of time Rs.200/- penalty per day will be charged. In case the service provider fails to attend the complaint due to urgency the services of an outside vendor will be availed by the National Statistical Office (N.S.O.), Data Processing Division (D.P.D.), Industrial Statistics Wing(I.S. Wing),1 Council House Street, Kolkata- 700001 on payment basis and the service provider will be liable to reimburse the amount to National Statistical Office (N.S.O.), Data Processing Division (D.P.D.), Industrial Statistics Wing (I.S. Wing), 1 Council House Street, Kolkata- 700001 or the amount shall be deducted from the payment due to the service provider.
- xi) A schedule for the monthly monitoring visit as part of the preventive maintenance service should be developed at the beginning of the year duly approved by competent authority of National Statistical Office (N.S.O.), Data Processing Division (D.P.D.), Industrial Statistics Wing (I.S. Wing), 1 Council House Street, Kolkata- 700001 and it has to be strictly followed.
- xii) It shall be the responsibility of the Firm to hand over the AC units to National Statistical Office (N.S.O.), Data Processing Division (D.P.D.), Industrial Statistics Wing (I.S. Wing), 1, Council House Street, Kolkata- 700001 under contract in perfect working condition on the expiry of the Contract Period.

7. Tender Composition:

Online Tenders are received only on CPP portal <http://eprocure.gov.in/eprocure/app> on or before due date as indicated in the Notice Inviting Tender (NIT). The Tenderers shall be at liberty to be present either in person or through an authorised representative at the time of opening of the Technical Bids. Financial Bids of only those Tenderers shall be opened who are technically qualified, at the time and place for which notice shall be given. The qualified Tenderers shall be at liberty to be present either in person or through an authorised representative at the time of opening of the Financial Bids.

The bid will have two components – Technical Bid and Financial Bid.

- a) Technical Bid: Documents should be uploaded as per Annexure – I, III & IV. Each page of the Technical Bid should be signed and numbered using an Index page and complying with the eligibility criteria as mentioned in Annexure I.
- b) Financial Bid: (Annexure – II)

8. Forfeiture of Earnest Money Deposit (EMD):

The EMD shall be forfeited if a Tenderer withdraws the bid during the period of bid validity/ does not accept the correction of errors/if the successful Tenderer fails to sign the contract within the stipulated time.

9. Submission of Tenders :

- i) Tenders, complete in all respects, must be submitted online in CPP portal by the due date and time as mentioned in Notice Inviting Tender (NIT).
- ii) The Tenderers are required to submit their quotation in two parts i.e. Technical Bid and Financial Bid in separate envelopes in the format as prescribed in Annexure-I, III & IV and Annexure-II respectively.
- iii) The Earnest Money Deposit (EMD) of Rs.10,000/- (Rupees ten thousand only) in the shape of **Demand Draft** drawn in favour of “**P&AO, MOS&PI, Kolkata**” and payable at “**Kolkata**” must be sent to the Under Secretary, National Statistical Office (N.S.O.), Data Processing Division (D.P.D.), Industrial Statistics Wing (I.S. Wing), 1 Council House Street, Kolkata- 700001 on or before the last date of submission of tender otherwise the tender will not be considered.
- iv) There should be no cuttings/overwriting. The cutting, if any must be duly attested by the authorized signatory of the firm. Non-attested/amended/overwriting figures will not be considered.
- v) National Statistical Office (N.S.O.), Data Processing Division (D.P.D.), Industrial Statistics Wing (I.S. Wing), 1, Council House Street, Kolkata- 700001 reserves the right to reject any/or all the quotation(s) received without assigning any reason thereof.
- vi) The firm should quote rates exclusive of all taxes/duties. The price offered should show the rates and amount of GST and other applicable taxes extra.
- vii) Late/delayed tenders due to any reason, whatsoever, will not be accepted at all under any circumstances.

10. Evaluation of Bids:

A. TECHNICAL EVALUATION/TECHNICAL BID OPENING:

- i) Tender Evaluation Committee shall evaluate the bids to determine whether they are complete in all respect, whether the required documents have been furnished, whether the documents have been properly signed and whether the bids are generally in order as per checklist given as per Annexure – I.
- ii) Prior to the Financial Bid opening, Tender Evaluation Committee will determine technical qualification of each technical bid. For the purposes of these clauses, a technically qualified bid is one which conforms to all the terms and conditions of the Bid Documents without any deviation. Tender Evaluation Committee's determination of bid's technical qualification is to be based on the contents of the bid itself without recourse to extrinsic evidence.
- iii) A bid determined as technically non-qualified, will be rejected by Tender Evaluation Committee and shall not subsequently qualify for the financial bid opening.

B. FINANCIAL EVALUATION/FINANCIAL BID OPENING OF TECHNICALLY QUALIFIED BIDDERS:

- i) Tender Evaluation Committee shall open financial bids and evaluate the bids previously determined to be technically qualified. Only technically qualified successful bidders or his authorized representatives would be called to attend opening of financial bids.
- ii) Arithmetical errors shall be rectified on the following basis. If there is a discrepancy between the unit price and total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and

the total price shall be corrected by Tender Evaluation Committee. If there is a discrepancy between words and figure, the amount in words shall prevail. If the bidder does not accept the correction of the errors, his bid shall be rejected.

iii) The work will be awarded to the bidder who has quoted the lowest “**Total comprehensive charge for 34 AC machines**” as per **Annexure – II** and will be considered as **L1 bidder**.

11. Performance Security:

a) The successful bidder will have to furnish a Security Deposit amounting to 10% of the contract value within 7 days from the date of giving intimation to the firm for acceptance of tender. The Security deposit shall be in the form of Demand Draft/Bank guarantee/Fixed Deposit in favour of “**P&AO, MOS&PI, Kolkata**” payable at “**Kolkata**”. The Security deposit will be refundable after the expiry of the contract period successfully and to the satisfaction of the competent authority.

b) Performance security shall be valid for a period of sixty days beyond the date of completion of all contractual obligations. In case the contract period is extended, the validity of Performance Security shall also be extended by the firm accordingly. In the event of breach/violation or contravention of any of the terms and conditions by the firm/agency, the said Performance Security shall be forfeited. In addition, the contract can also be terminated, and firm may be blacklisted.

c) Performance Security will be discharged after completion of contractor’s performance obligations including warranty obligations under the contract.

d) If the firm fails or neglects any of his obligations under the contract, National Statistical Office (N.S.O.), Data Processing Division (D.P.D.), Industrial Statistics Wing (I.S. Wing), 1, Council House Street, Kolkata- 700001 reserves the right to forfeit either whole or any part of Performance security furnished by the firm as penalty for such failure.

12. Payment: Payment to the selected agency shall be released on quarterly basis through e-payment after receipt of bills. The contractor will submit the bill to Drawing & Disbursing Officer. Payment will be made on the basis of satisfactory work certificate issued by the Under Secretary.

13. Validity of Tender: Rates quoted by the Firm shall remain valid for 120 days from the date of the opening of the tender.

14. TDS and any other Government levies as applicable shall be deducted on the bill Amount as per Government of India instructions issued from time to time.

15. National Statistical Office (N.S.O.), Data Processing Division (D.P.D.), Industrial Statistics Wing (I.S. Wing), 1, Council House Street, Kolkata- 700001 reserves the right to cancel the Contract at any time during the period of Contract if services are found unsatisfactory or without assigning any reason, whatsoever. The Firm will not be entitled to claim any compensation against such termination. However, while terminating the contract, if any payment is due to the contract or for maintenance service already performed in terms of the contract, the same would be paid to him as per the contract terms on pro-rata basis.

16. The firm must have a registered office in Kolkata.

17. ARBITRATION CLAUSE: In case of any disputes between the parties viz. the Office on one hand and the firm awarded the Contract on the other (arising out on account of scope of the work and other mandatory liabilities as stated in the Tender Document/Contract Agreement), the dispute shall be referred to an Arbitrator as per Arbitration and Reconciliation Act 1996, in Kolkata jurisdiction.

(Somen Chowdhury)
Under Secretary

PROFORMA FOR TECHNICAL BID

Sl. No.	Documents to be uploaded	Page no.
1.	Authorization letter for attending the bid opening (format-Annexure -IV)	
2.	Bid Application Cum Declaration Form as per Annexure-III	
3.	Name of the firm	
4.	Clause by clause Compliance in the form of signing & stamping all the pages of the Tender Notice No.2/5/2016-Admn.III dated by Bidder or Authorized person/ persons	
5.	Address of Branch offices in Kolkata	
6.	Copies of GST registration	
7.	Copies of Certificates of Incorporation/Firm Registration Certificate as the case may be (copies to be uploaded)	
8.	Income tax return of previous three years (2016-2017), (2017-2018) & (2018-2019)	
9.	EMD amount details	
10.	Present Contract/s with the Ministry / Department / Public Sector Undertakings / Statutory bodies / MNCs.	
11.	Experience of five (5) years of working with Ministry / Department / Public Sector Undertakings / Statutory bodies / MNCs.	
12.	The bidder shall have to produce a signed undertaking to the effect that it has not been black listed by any of the Departments/Ministries/Organization of the Government of India.	

Self-attested copies of relevant documents must be uploaded in support of above information. Failure to submit any of the above documents will lead to rejection of bid.

Date :
Place :

Signature of the authorized signatory of the agency
Official Seal/Stamp

I/We hereby certify that all the information furnished above is true to my knowledge. I/We have no objection to National Statistical Office (N.S.O.), Data Processing Division (D.P.D.), Industrial Statistics Wing (I.S. Wing), 1 Council House Street, Kolkata- 700001 verifying any or all the information furnished in this document with the concerned authorities, if necessary.

I/We also certify that, I have understood all the terms and conditions indicated in the tender document and hereby accept the same completely.

Date :
Place :

Signature of the authorized signatory of the agency
Official Seal/Stamp

PROFORMA FOR FINANCIAL BID

1. Name, Address and Telephone Number :
Of the Organization

2. Name of Proprietor/authorized signatory with Tel. No :

3. Rates offered :
Comprehensive Annual Maintenance Contract

Sl. No.	AC Units (Capacity in Ton)	Qty.	AMC Rate per Unit	GST per unit	Total charge including GST
(1)	(2)	(3)	(4)	(5)	(6)
1.	Split	1.5	22		
2.	Window	1.5	06		
3.	Split	2.0	04		
4.	Ductable	5.5	02		
Total comprehensive charge for 34 AC machines					

Declaration: I/We have read and understood the terms and conditions of the Tender and I/We have quoted the rates accordingly.

.....
(Signature of authorized signatory)

Place :

Date :

Name.....
Designation.....
Seal of the Firm/Agency.....

BID APPLICATION CUM DECLARATION FORM

(Bidder's letter head)

To,
Under Secretary,
National Statistical Office,
Data Processing Division,
Industrial Statistics Wing,
1 Council House Street,
Kolkata-700001.

Sir,

With reference to your tender notice No. 2/5/2016-Admn.III dated, I am to submit my tender documents for Comprehensive Annual Maintenance Contract for Air Condition Machines along with annexure of Tender Notice.

Declaration:

1. I/We, the undersigned affirm and certify that I have examined the terms & conditions mentioned in the Tender Notice and agree to abide by all the terms and conditions laid therein; which are being signed in token of my acceptance.
2. The rates quoted by me/us are valid for 120 (One twenty) days from bid opening and binding upon me for the entire period and it is certified that the rates quoted are minimum and rational as per existing market rate.
3. If our Bid is accepted, we will obtain the guarantees of a Scheduled Bank a security amount of 10% of the contract sum for the performance of the Contract in the form of Demand Draft/Bank guarantee/Fixed Deposit in favour of "P&AO, MOS&PI, Kolkata" payable at "Kolkata".
4. Until a formal Work Order of Contract is prepared and executed, this Bid together with your acceptance thereof in your order of award shall constitute a binding contract between us.
5. I/We hereby undertake to execute the work as per direction given in the tender document within stipulated period. In case, I/We fail to abide by any terms and conditions or to carry on the contract satisfactorily, I/We will be liable to the termination of contract as mentioned in the terms and conditions.
6. I/We understand that you are not bound to accept the lowest or any bid, you may receive.

Date:

Signature of Bidder (s)

Telephone No.-

Fax No.-

Email Address-

LETTER OF AUTHORISATION FOR ATTENDING BID OPENING

Subject: Authorization for attending bid opening on _____ (date) in the tender of

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of _____ (Bidder) in order of preference given below.

Order of Preference	Name	Specimen signature
---------------------	------	--------------------

I

II

Signatures of bidder (s) with seal

Note:

1. One representative will be permitted to attend bid opening.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not received.