

File No: Y-11011/01/2022-23/NSSTA-Part (i)
Government of India
Ministry of Statistics and Programme Implementation
National Statistical Systems Training Academy

Plot No. 22, Knowledge Park-II
Greater Noida, UP-201310
Date: 22.09.2026

OFFICE MEMORANDUM

Subject: Annual Capacity Building Plan (ACBP) for the Officers/Officials of MoSPI for the year 2026-27 – reg.

This is in reference to DO No. CEO/Karmayogi/2026/1409-1 dated 14th September, 2026 from CEO Karmayogi Bharat, Department of Personnel and Training (DoPT) whereby Ministries/Departments have been advised to review and upgrade their existing capacity-building frameworks through the **AI-enabled Capacity Building Planning (AI-CBP) Tool** developed by Karmayogi Bharat.

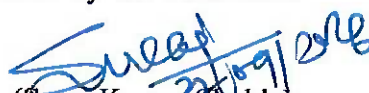
2. In pursuance of the above, a **comprehensive designation-wise Annual Capacity Building Plan (ACBP)** for the Officers/Officials of **Ministry of Statistics and Programme Implementation** for 2026-27 has been prepared, incorporating/covering Functional, Behavioural and Domain-specific learning courses, identified in accordance with the roles, responsibilities and competency requirements of the concerned Officers/Officials (ACBP enclosed at **Annexure-I**).

3. Accordingly, all Officers/Officials of MoSPI are requested to **undertake the courses as per the designation from the approved ACBP enclosed at Annexure-I in the FY 2026-27**. It is also requested to complete atleast one hour of learning on the iGOT Karmayogi portal every month, in line with objective of continuous learning and capacity building.

4. It is also advised to ensure that their iGOT Karmayogi profile remains updated, particularly with regard to their current designation, organisation and other relevant details, so that the courses assigned through the ACBP are appropriately mapped. In case of any query or difficulty relating to registration, profile updation or courses, **the concerned iGOT Nodal Officer of the respective division/unit may be contacted** (Details of nodal officers is placed at Annexure II).

5. The progress of completion of the courses may be regularly monitored by the concerned Nodal officers/Divisional Heads of respective Divisions.

Encl: As Above


(Suraj Kumar Shukla)
Dy. Director

To:

1. All Officers/officials of MoSPI
2. All iGOT Nodal Officers of MoSPI

Copy for kind information:

1. PPS to Secretary, MoSPI
2. Sr. PPS to Pr. DG (FOD)
3. PSO to DG(DG)/DG(NSS)/DG(CS)
4. ADG (FOD/CQCD/CDD/HSD/EnSD/ASPD/DIID/CICD/NAD/PSD/ESD/SSD/ RAD)
5. JS, MoSPI/DDG (MPU/RAU/MPLADS/NSC Sec.)

Annexure I**Deputy Director General/Joint Secretary Equivalent and Above**

S. No	Course Name	Competency	Duration	Course Creator
1	Introduction to Big Data in Governance	Domain	00:46:21	National E-Governance Division (NEGD) MeitY Govt of India
2	Executing Large Scale Digital Transformation Projects	Domain	02:43:01	National E-Governance Division (NEGD) MeitY Govt of India
3	Indian Economy for Practitioners	Domain	01:16:40	IIT Kanpur
4	Data Driven Decision Making for Government	Domain	02:30:01	Capacity Building Commission
5	Data Analytics and Visualizations for Government Officers	Domain	01:10:00	Department of Expenditure
6	Case Studies in the Use of Data and Evidence for Governance	Domain	02:32:15	J-PAL SA
7	Public Governance Models	Functional	00:58:36	ISB Hyderabad
8	Conduct of Inquiry in Disciplinary Matters	Functional	00:42:47	Institute of Secretariat Training and Management
9	Change Management in Digital Transformation	Functional	01:18:07	National E-Governance Division (NEGD) MeitY Govt of India
10	Fundamentals of Public Policy	Functional	02:21:02	Indian Institute of Management Bangalore
11	Project Appraisal and Financial Evaluation Techniques	Functional	01:11:04	Arun Jaitley National Institute of Financial Management- Faridabad
12	Organisational Change Management-Fundamentals	Functional	01:31:12	National E-Governance Division (NEGD) MeitY Govt of India
13	Navigating Parliamentary Questions	Functional	00:25:00	Institute of Secretariat Training and Management
14	Developing a Positive Work Culture	Behavioural	00:35:00	Ministry of Communications-Department of Telecommunications
15	Rajadharma: The Inner Compass for Modern Governance	Behavioural	00:51:49	Capacity Building Commission
16	Strategic Leadership: The Indic Way	Behavioural	01:19:36	Capacity Building Commission
17	Leading with Collaboration: Sahakaryata in Public Service	Behavioural	01:00:44	Capacity Building Commission
18	Sadharanikarana: Effective Communication for Transformative Leadership	Behavioural	01:16:45	Totally Aligned Organization
19	Leading from Within: Behavioural Strategies for Self-Leadership	Behavioural	00:50:00	Ministry of Communications-Department of Telecommunications
20	Money and Consciousness: Indian Wisdom and Sri Aurobindo's Vision	Behavioural	00:56:21	Sri Aurobindo Society, Pondicherry
21	Rama's Leadership Code	Behavioural	01:11:14	Capacity Building Commission
22	Yoga Break at Workplace	Behavioural	00:27:54	Morarji Desai National Institute of Yoga (MDNIY)
23	Happiness in Sevā-Bhāva: Lessons from Bhagavad-Gītā	Behavioural	01:12:13	Active Leadershippool of Management

Director/Joint Director

S. No	Course Name	Competency	Duration	Course Creator
1	Introduction to Big Data in Governance	Domain	00:46:21	National E-Governance Division (NEGD) MeitY Govt of India
2	Core Areas of Artificial Intelligence	Domain	00:45:49	Indian Institute of Technology (IIT) Madras
3	Case Studies in the Use of Data and Evidence for Governance	Domain	02:32:15	J-PAL SA
4	The Future of Digital Governance: New Innovations and Emerging Trends	Domain	01:51:40	National E-Governance Division (NEGD) MeitY Govt of India
5	Data Analytics and Visualizations for Government Officers	Domain	01:10:00	Department of Expenditure
6	Indian Economy for Practitioners	Domain	01:16:40	IIT Kanpur
7	PM Gatishakti	Domain	02:09:00	Department for Promotion of Industry and Internal Trade
8	Public Governance Models	Functional	00:58:36	ISB Hyderabad
9	AI in Government: Transforming Public Service Delivery	Functional	01:16:22	Indian Institute of Science (IISc) Bengaluru
10	Navigating Parliamentary Questions	Functional	00:25:00	Institute of Secretariat Training and Management
11	Fundamentals of Public Policy	Functional	02:21:02	Indian Institute of Management Bangalore
12	Project Appraisal and Financial Evaluation Techniques	Functional	01:11:04	Arun Jaitley National Institute of Financial Management-Faridabad
13	Leadership in Project Management	Functional	00:17:58	Administrative Training Institute Mysore
14	Indian Knowledge Systems in Governance: A Values-Based Approach	Behavioural	01:46:09	Department of Telecommunications
15	Developing a Positive Work Culture	Behavioural	00:35:00	Ministry of Communications-Department of Telecommunications
16	The Art and Science of Managing Negotiation in Public Governance	Behavioural	00:51:49	Capacity Building Commission
17	Strategic Leadership: The Indic Way	Behavioural	01:19:36	Capacity Building Commission
18	Leading with Collaboration: Sahakaryata in Public Service	Behavioural	01:00:44	Capacity Building Commission
19	Happiness in Sevā-Bhāva: Lessons from Bhagavad-Gītā	Behavioural	01:12:13	XLRI- Xavier School of Management
20	Leading from Within: Behavioural Strategies for Self-Leadership	Behavioural	00:50:00	Ministry of Communications-Department of Telecommunications
21	Rama's Leadership Code	Behavioural	01:11:14	Capacity Building Commission
22	Sadharanikarana: Effective Communication for Transformative Leadership	Behavioural	01:16:45	Totally Aligned Organization

Deputy Secretary/Under Secretary

S. No	Course Name	Competency	Duration	Course Creator
1	Know Your Ministry – Ministry of Statistics and Programme Implementation	Domain	01:10:00	Training Division
2	Artificial Intelligence for Government Officers	Domain	01:01:00	Bihar Institute of Public Administration and Rural Development (BIPARD)
3	Overview of Basic Statistics	Domain	02:05:00	Capacity Development Division, MoSPI
4	Disciplinary Proceedings in Government	Functional	03:57:00	National Academy of Defence Financial Management (NADFM)
5	Understanding of Recruitment Procedure	Functional	00:43:06	National Institute of Communication Finance
6	Framing and Amendment of Recruitment Rules	Functional	01:14:00	Institute of Secretariat Training and Management
7	Government Litigation Management and Tribunal Procedures	Functional	00:41:04	Defence Headquarters Training Institute (DHTI)
8	Procurement of Works	Functional	01:09:00	Department of Expenditure
9	Handling Central Administrative Tribunal (CAT) Cases	Functional	01:19:00	Institute of Secretariat Training and Management
10	FRSR Part I – General Rules	Functional	05:20:00	Department of Expenditure
11	Navigating Parliamentary Questions	Functional	00:25:00	Institute of Secretariat Training and Management
12	AI for Presentations	Functional	00:49:13	APNA
13	Developing a Positive Work Culture	Behavioural	00:35:00	Ministry of Communications-Department of Telecommunications
14	The Art and Science of Managing Negotiation in Public Governance	Behavioural	00:51:49	Capacity Building Commission
15	Strategic Leadership: The Indic Way	Behavioural	01:19:36	Capacity Building Commission
16	Leading with Collaboration: Sahakaryata in Public Service	Behavioural	01:00:44	Capacity Building Commission
17	Happiness in Sevā-Bhāva: Lessons from Bhagavad-Gītā	Behavioural	01:12:13	XLRI- Xavier School of Management
18	Leading from Within: Behavioural Strategies for Self-Leadership	Behavioural	00:50:00	Ministry of Communications-Department of Telecommunications
19	Rama's Leadership Code	Behavioural	01:11:14	Capacity Building Commission
20	Sadharanikarana: Effective Communication for Transformative Leadership	Behavioural	01:16:45	Totally Aligned Organization

Assistant Director/Deputy Director

S. No	Course Name	Competency	Duration	Course Creator
1	Core Areas of Artificial Intelligence	Domain	00:45:49	Indian Institute of Technology (IIT) Madras
2	Handling Unit Level Data of Household Consumption Expenditure Survey	Domain	00:52:13	Capacity Development Division, MoSPI
3	Artificial Intelligence L2	Domain	04:58:54	UpGrad
4	Handling Unit Level Data of Annual Survey of Industries	Domain	00:23:45	Capacity Development Division, MoSPI
5	Data Analytics and Visualizations for Government Officers	Domain	01:10:00	Department of Expenditure
6	Indian Economy for Practitioners	Domain	01:16:40	IIT Kanpur
7	Introduction to R and Python Programming	Domain	00:40:34	Microsoft
8	Introduction to Big Data in Governance	Domain	00:46:21	National E-Governance Division (NEGD) MeitY Govt of India
9	Responsible AI in the Generative AI Era	Functional	01:44:23	Fractal
10	Budgetary System in Government	Functional	00:49:41	National Academy of Defence Financial Management (NADFM)
11	AI for Presentations	Functional	00:49:13	APNA
12	AI Ethics for Governance	Functional	01:01:00	Wadhvani Foundation
13	Introduction: Basics of Project Management	Functional	01:30:00	Quality Council of India
14	Sadharanikarana: Effective Communication for Transformative Leadership	Behavioural	01:16:45	Totally Aligned Organization
15	Yoga Break at Workplace	Behavioural	00:27:54	Morarji Desai National Institute of Yoga (MDNIY)
16	Happiness in Sevā-Bhāva: Lessons from Bhagavad-Gītā	Behavioural	01:12:13	XLRI- Xavier School of Management
17	Leading from Within: Behavioural Strategies for Self-Leadership	Behavioural	00:47:38	Ministry of Communications-Department of Telecommunications
18	Team Building and Team Management	Behavioural	00:56:04	Institute of Secretariat Training and Management
19	Stress Management through Meditation and Yog Nidra	Behavioural	01:12:02	National Academy of Defence Production (NADP) Nagpur
20	Leadership Lessons from Bhagavad Gita	Behavioural	02:13:28	Indian Institute of Management Bangalore

Sr.PPS/PSO/PPS/PS

S. No	Course Name	Competency	Duration	Course Creator
1	Know Your Ministry – Ministry of Statistics and Programme Implementation	Domain	형식 □□□□□	Training Division
2	Overview of Basic Statistics	Domain	02:05:00	Capacity Development Division, MoSPI
3	Artificial Intelligence for Karmayogis	Domain	01:34:00	Karmayogi Bharat
4	Official Meeting – Role of Personal Staff	Functional	15:52:00	Institute of Secretariat Training and Management
5	Parliamentary Procedures	Functional	02:00:00	Institute of Secretariat Training and Management
6	Office Procedures	Functional	01:35:00	Department of Personnel and Training DoPT
7	Records Management	Functional	01:00:00	Institute of Secretariat Training and Management
8	Noting and Drafting	Functional	02:00:00	Institute of Secretariat Training and Management
9	AI for Presentations	Functional	00:49:13	APNA
10	ChatGPT and Generative AI Tools for Government Officials	Functional	49:42:00	Wadhvani Foundation
11	Navigating Parliamentary Questions	Functional	00:25:00	Institute of Secretariat Training and Management
12	Management Fundamentals in Government Services	Functional	01:00:00	Institute of Secretariat Training and Management
13	Yoga Break at Workplace	Behavioural	00:27:54	Morarji Desai National Institute of Yoga (MDNIY)
14	Developing a Positive Work Culture	Behavioural	00:35:00	Ministry of Communications-Department of Telecommunications
15	Effective Stakeholder Engagement and Communication	Behavioural	01:04:00	Department of Telecommunications
16	Happiness in Sevā-Bhāva: Lessons from Bhagavad-Gītā	Behavioural	01:12:13	XLRI- Xavier School of Management
17	Beyond Words: Mastering Listening and Nonverbal Communication	Behavioural	00:50:00	Department of Telecommunications
18	Personal and Professional Effectiveness	Behavioural	01:35:00	Department of Personnel and Training DoPT
19	Developing Effective Soft Skills	Behavioural	00:39:59	Central Reserve Police Force (CRPF)
20	From Criticism to Growth: Navigating Feedback Effectively	Behavioural	00:45:00	Ministry of Communications-Department of Telecommunications

Senior Statistical Officers/Section Officer/Senior Administrative Officer/Administrative Officer

S. No	Course Name	Competency	Duration	Course Creator
1	Know Your Ministry – Ministry of Statistics and Programme Implementation	Domain	01:10:00	Training Division
2	Handling Unit Level Data of Household Consumption Expenditure Survey	Domain	00:52:13	Capacity Development Division, MoSPI
3	Handling Unit Level Data of Annual Survey of Industries	Domain	00:23:45	Training Division
4	Handling Data of Annual Survey of Unincorporated Sector Enterprises	Domain	00:27:55	Training Division
5	Overview of Basic Statistics	Domain	02:05:00	Capacity Development Division, MoSPI
6	Arthashastra: A Beginner's Guide	Domain	00:51:22	Observer Research Foundation (ORF)
7	Artificial Intelligence for Everyone	Functional	00:33:47	National E-Governance Division (NEGD) MeitY Govt of India
8	ChatGPT and Generative AI Tools for Government Officials	Functional	00:49:42	Wadhvani Foundation
9	Microsoft Excel Advanced	Functional	03:49:00	Microsoft
10	AI for Presentations	Functional	00:49:13	APNA
11	Essential Tools for Monitoring and Management for Everyone	Functional	05:42:00	Department of Rural Development (DRD)
12	Planning a Research Study: Data Collection Management Analysis	Functional	01:14:00	Indian Council of Medical Research (ICMR)
13	TOTAL QUALITY MANAGEMENT	Behavioural	00:48:12	National Institute of Communication Finance
14	Team Building and Team Management	Behavioural	00:56:04	Institute of Secretariat Training and Management
15	नेटवर्क्स: नेट शिक्षाचार	Behavioural	00:30:51	Sashastra Seema Bal (SSB)
16	Yoga: Pranayama	Behavioural	00:35:46	Morarji Desai National Institute of Yoga (MDNIY)
17	Effective Stakeholder Engagement and Communication	Behavioural	01:04:00	Department of Telecommunications
18	Developing a Positive Work Culture	Behavioural	00:35:00	Ministry of Communications-Department of Telecommunications
19	Revisiting Gender Equality through the Indian Spiritual Vision	Behavioural	01:13:23	Sri Aurobindo Society, Pondicherry
20	The Art of Listening	Behavioural	00:35:11	Indian Railway Institute of Transport Management (IRITM)

Junior Statistical Officers/Assistant Section Officers/Data Processing Assistant (All Grades)

S. No	Course Name	Competency	Duration	Course Creator
1	Know Your Ministry – Ministry of Statistics and Programme Implementation	Domain	01:10:00	Training Division
2	Handling Unit Level Data of Household Consumption Expenditure Survey	Domain	00:52:13	Capacity Development Division, MoSPI
3	Handling Unit Level Data of Annual Survey of Industries	Domain	00:23:45	Training Division
4	Overview of Basic Statistics	Domain	02:05:00	Capacity Development Division, MoSPI
5	Arthashastra: A Beginner's Guide	Domain	00:51:22	Observer Research Foundation (ORF)
6	Artificial Intelligence for Everyone	Functional	00:33:47	National E-Governance Division (NEGD) MeitY Govt of India
7	Fundamental Rules and Supplementary Rules (FRSR) Part-III – Leave Rules	Functional	03:50:00	Department of Expenditure
8	Microsoft Excel Advanced	Functional	03:49:00	Microsoft
9	AI for Presentations	Functional	00:49:13	APNA
10	Essential Tools for Monitoring and Management for Everyone	Functional	05:42:00	Department of Rural Development (DRD)
11	Planning a Research Study: Data Collection Management Analysis	Functional	01:14:00	Indian Council of Medical Research (ICMR)
12	Team Building and Team Management	Behavioural	00:56:04	Institute of Secretariat Training and Management
13	नेटिकेट्स: नेट शिष्टाचार	Behavioural	00:30:51	Sashastra Seema Bal (SSB)
14	Yoga: Pranayama	Behavioural	00:35:46	Morarji Desai National Institute of Yoga (MDNIY)
15	Effective Stakeholder Engagement and Communication	Behavioural	01:04:00	Department of Telecommunications
16	Developing a Positive Work Culture	Behavioural	00:35:00	Ministry of Communications- Department of Telecommunications
17	Revisiting Gender Equality through the Indian Spiritual Vision	Behavioural	01:13:23	Sri Aurobindo Society, Pondicherry
18	The Art of Listening	Behavioural	00:35:11	Indian Railway Institute of Transport Management (IRITM)
19	Noting and Drafting	Functional	02:00:00	Institute of Secretariat Training and Management
20	Code of Conduct for Government Employees	Functional	00:35:00	Institute of Secretariat Training and Management

AD(OL)/Senior Hindi Translator/Junior Hindi Translator

S. No	Course Name	Competency	Duration	Course Creator
1	Know Your Ministry – Ministry of Statistics and Programme Implementation	Domain	01:10:00	Training Division
2	Artificial Intelligence for Karmayogis	Domain	01:34:00	Karmayogi Bharat
3	Overview of Basic Statistics	Domain	02:05:00	Capacity Development Division, MoSPI
4	Role of Official Languages Wing in Legislative Drafting	Domain	01:32:00	Legislative Department
5	Bhashini and Digital India: Bridging Languages in Citizen Services	Domain	01:07:00	National E-Governance Division (NEGD) MeitY Govt of India
6	अनुवाद: सिद्धांत और प्रक्रिया एवं व्यवहार	Functional	02:18:00	Central Translation Bureau
7	राजभाषा नीति	Functional	01:10:00	Institute of Secretariat Training and Management
8	राजभाषा - टिप्पण एवं आलेखन	Functional	05:53:00	National Academy of Direct Taxes NADT
9	Artificial Intelligence Integration in Microsoft Office 365	Functional	01:13:00	Microsoft
10	दस्तावेज में सरकारी कामकाज	Functional	02:30:00	Institute of Secretariat Training and Management
11	Happiness in Sevā-Bhāva: Lessons from Bhagavad-Gītā	Behavioural	01:12:13	XLRI- Xavier School of Management
12	Understanding and Managing Stress	Behavioural	00:50:32	XLRI- Xavier School of Management
13	Revisiting Gender Equality through the Indian Spiritual Vision	Behavioural	01:13:23	Sri Aurobindo Society, Pondicherry
14	Mastering Social Correspondence and Etiquette	Behavioural	00:21:59	Indian Railway Institute Of Transport Management (IRITM)
15	Developing a Positive Work Culture	Behavioural	00:35:00	Ministry of Communications-Department of Telecommunications
16	Seven Secrets to Mastering Quality Work	Behavioural	01:16:00	ANDHRA PRADESH
17	Leading from Within: Behavioural Strategies for Self-Leadership	Behavioural	47:38:00	Ministry of Communications-Department of Telecommunications
18	योग: प्राणायाम	Behavioural	00:30:46	Morarji Desai National Institute of Yoga (MDNIY)
19	स्वास्थ्य एवं शारीरिक फिटनेस तथा चोट प्रबंधन	Behavioural	02:15:46	RCVP Noronha Academy of Administration and Management (RCVPNAAM) Bhopal
20	नेटिकेट्स: नेट शिष्टाचार	Behavioural	00:30:51	Sashastra Seema Bal (SSB)

Assistants/Upper Division Clerk/Lower Division Clerk

S. No	Course Name	Competency	Duration	Course Creator
1	Know Your Ministry – Ministry of Statistics and Programme Implementation	Domain	01:10:00	Training Division
2	Artificial Intelligence for Karmayogis	Domain	01:34:00	Karmayogi Bharat
3	Overview of Basic Statistics	Domain	02:05:00	Capacity Development Division, MoSPI
4	eOffice Learning Resources 2025	Functional	03:30:00	National Informatics Centre (NIC)
5	Noting and Drafting	Functional	02:00:00	Institute of Secretariat Training and Management
6	Formalities of Joining Service	Functional	01:05:00	Institute of Secretariat Training and Management
7	Records Management	Functional	01:00:00	Institute of Secretariat Training and Management
8	Navigating Parliamentary Questions	Functional	00:25:00	Institute of Secretariat Training and Management
9	Fundamental Rules and Supplementary Rules (FRSR) Part-III – Leave Rules	Functional	03:50:00	Department of Expenditure
10	Pay Fixation – Updated	Functional	00:47:00	Institute of Secretariat Training and Management
11	Microsoft Word Beginners	Functional	02:56:00	Microsoft
12	Government e-Marketplace	Functional	02:00:00	Department of Expenditure
13	Understanding and Managing Stress	Behavioural	00:50:32	XLRI- Xavier School of Management
14	Revisiting Gender Equality through the Indian Spiritual Vision	Behavioural	01:13:23	Sri Aurobindo Society, Pondicherry
15	Mastering Social Correspondence and Etiquette	Behavioural	00:21:59	Indian Railway Institute Of Transport Management (IRITM)
16	Developing a Positive Work Culture	Behavioural	00:35:00	Ministry of Communications- Department of Telecommunications
17	Seven Secrets to Mastering Quality Work	Behavioural	01:16:00	ANDHRA PRADESH
18	Leading From Within: Behavioural Strategies for Self-Leadership	Behavioural	00:47:38	Ministry of Communications- Department of Telecommunications
19	The Art of Listening	Behavioural	00:35:11	Indian Railway Institute Of Transport Management (IRITM)
20	योग: प्राणावायु	Behavioural	00:30:46	Morarji Desai National Institute of Yoga (MDNIY)

Stenographer (All Grades)/Data Entry Operator (All Grades)

S. No	Course Name	Competency	Duration	Course Creator
1	Know Your Ministry – Ministry of Statistics and Programme Implementation	Domain	01:10:00	Training Division
2	Artificial Intelligence for Karmayogis	Domain	01:34:00	Karmayogi Bharat
3	Overview of Basic Statistics	Domain	02:05:00	Capacity Development Division, MoSPI
4	Office Procedure and Dak Managements	Functional	00:47:16	Department of Posts
5	Noting and Drafting	Functional	02:00:00	Institute of Secretariat Training and Management
6	कार्यालय प्रक्रियाएं	Functional	02:17:00	Institute of Secretariat Training and Management
7	eOffice Learning Resources 2025	Functional	03:30:00	National Informatics Centre (NIC)
8	Microsoft Word Beginners	Functional	02:56:00	Microsoft
9	Government e-Marketplace	Functional	02:00:00	Department of Expenditure
10	Records Management	Functional	01:00:00	Institute of Secretariat Training and Management
11	AI for Presentations	Functional	00:49:13	APNA
12	Time Management	Behavioural	01:15:00	Department of Personnel and Training DoPT
13	Developing a Positive Work Culture	Behavioural	00:35:00	Ministry of Communications-Department of Telecommunications
14	Goal Setting for Workplace Success	Behavioural	01:42:00	XLRI- Xavier School of Management
15	तनाव प्रबंधन	Behavioural	00:54:00	Department of Personnel and Training DoPT
16	Revisiting Gender Equality through the Indian Spiritual Vision	Behavioural	01:13:23	Sri Aurobindo Society, Pondicherry
17	Mastering Social Correspondence and Etiquette	Behavioural	00:21:59	Indian Railway Institute Of Transport Management (IRITM)
18	Developing a Positive Work Culture	Behavioural	00:35:00	Ministry of Communications-Department of Telecommunications
19	Seven Secrets to Mastering Quality Work	Behavioural	01:16:00	ANDHRA PRADESH
20	Leading From Within: Behavioural Strategies for Self-Leadership	Behavioural	00:47:38	Ministry of Communications-Department of Telecommunications
21	The Art of Listening	Behavioural	00:35:11	Indian Railway Institute Of Transport Management (IRITM)
22	योग: प्राणायाम	Behavioural	00:30:46	Morarji Desai National Institute of Yoga (MDNIY)

MTS/Driver (All Grades)

S. No	Course Name	Competency	Duration	Course Creator
1	Know Your Ministry – Ministry of Statistics and Programme Implementation	Domain	01:10:00	Training Division
2	Artificial Intelligence for Karmayogis	Domain	01:34:00	Karmayogi Bharat
3	Overview of Basic Statistics	Domain	02:05:00	Capacity Development Division, MoSPI
4	Secretariat Functioning in File	Functional	00:53:00	Institute of Secretariat Training and Management
5	सूचना का अधिकार अधिनियम 2005: सूचना अधिकारी की भूमिका एवं उत्तरदायित्व	Functional	01:03:00	RCVP Noronha Academy of Administration and Management (RCVPNAAM) Bhopal
6	eOffice Learning Resources 2025	Functional	03:30:00	National Informatics Centre (NIC)
7	कार्यालय प्रक्रियाएं	Functional	02:17:00	Institute of Secretariat Training and Management
8	ई-ऑफिस पोर्टल : परिचय एवं दक्षता प्रशिक्षण	Functional	01:38:00	RCVP Noronha Academy of Administration and Management (RCVPNAAM) Bhopal
9	सरकारी सेवा में अवकाश नियम एवं प्रबंधन	Functional	32:48:00	Institute of Secretariat Training and Management
10	कार्यस्थल पर महिलाओं के यौन उत्पीड़न की रोकथाम	Functional	01:40:00	Wadhwani Foundation
11	Time Management	Behavioural	01:15:00	Department of Personnel and Training DoPT
12	तनाव प्रबंधन	Behavioural	00:54:00	Department of Personnel and Training DoPT
13	Revisiting Gender Equality through the Indian Spiritual Vision	Behavioural	01:13:23	Sri Aurobindo Society, Pondicherry
14	Mastering Social Correspondence and Etiquette	Behavioural	00:21:59	Indian Railway Institute Of Transport Management (IRITM)
15	Developing a Positive Work Culture	Behavioural	00:35:00	Ministry of Communications-Department of Telecommunications
16	Seven Secrets to Mastering Quality Work	Behavioural	01:16:00	ANDHRA PRADESH
17	सदव्यवहार एवं संवेदनशीलता	Behavioural	07:42:43	Uttar Pradesh Police
18	योग: प्राणायाम	Behavioural	00:30:46	Morarji Desai National Institute of Yoga (MDNIY)
19	व्यक्तिगत एवं व्यावसायिक विकास के लिए जीवन कौशल	Behavioural	02:28:00	Camp Office of Basic Education Lucknow, School Education Department, Uttar Pradesh
20	कर्मचारियों की कार्य क्षमता को सशक्त बनाने में योग की भूमिका	Behavioural	01:29:00	RCVP Noronha Academy of Administration and Management (RCVPNAAM) Bhopal

Details of Division-wise Nodal officer of MoSPI

Sr. No	Division	Name of the Office	Designation	Email
1	Household Survey Division, Kolkata	Ms. Sutapa Ghosh	Deputy Director	sutapa.ghosh28@mospi.gov.in
2	Enterprise Survey Division	Shri Sujit Mallick	Assistant Director	sujit.mallick@gov.in
3	Field Operations Division	Shri Ajay Kumar	Assitant Director	ajay.kumar1975@gov.in
4	Coordination and Quality Control Division *	Niret K Kurian	Joint Director	niret.kurian@gov.in
5	Economic Statistics Division	Smt. Pankhudi Pandey	Joint Director	pankhudi.shukla@gov.in
6	National Accounts Division	Sh. Dipankar Mitra	Deputy Director	dipankar.mitra22@gov.in
7	Social Statistics Division	Ms. Saumya Sakshi	Joint Director	dir3.ssdiv@mospi.gov.in
8	Price Statistics Division	Shri Sanjeev Kumar	Deputy Secretary	kumar.sanjeev89@nic.in
9	Capacity Development Division	Shri Santosh Kumar Gupta	Director	santoshkr.gupta@nic.in
10	Coordination & International Cooperation Unit	Sh. Shantanu Dixit	Deputy Director	dixit.shantanu@gov.in
11	Administrative Statistics and Policy Division	Ms. Pooja Verma	Joint Director	pooja.verma89@gov.in
12	Data Informatics and Innovation Division	Sh. Anil Chopra	Joint Director	chopra.anil@nic.in
13	Members of Parliament Local Area Development Scheme	Shri Yashwant Kumar	Deputy Director	yash.kumar@mospi.gov.in
14	Budget & Finance Division	Shri Kushal Singh Meena	Section Officer	kushhal.sm@mospi.gov.in
15	Administration Division	Shri Dharam Veer	Under Secretary	dharamveer@prasarbharati.gov.in
16	Infrastructure and Project Monitoring Division	Ms. Neelima Elizabeth Beck	Under Secretary	nebeck@prasarbharati.gov.in
17	NSC Secretariat	Ms. Neha Singh	Deputy Director	singh.neha09@gov.in
18	State Unit	Shri Harshit Agrawal	Deputy Director	harshit.agrawal@nic.in
19	ISI Unit	Shri Rang Lal Meena	Under Secretary	ranglal.meena62@nic.in
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21	Household Survey Division, Bengaluru	Smt.R Vijaya Nirmala	Deputy Director	vijaya.nirmalar69@gov.in
22	EnSU, Delhi	Shri Gangadhar Sharma	Assistant Director	gangadhar.sharma70@nic.in
23	EnSU, Ahmedabad	Shri Sujeet Bapurao Pujari	Joint Director	sujeet.pujari88@gov.in
24	EnSU, Giridih	Shri. Manish Anand	Director	manand@dgms.gov.in
25	Zonal office, WZ, Nagpur	Shri L.M.Jadeja	Director, CQCD	lm.jadeja@gov.in
26	Zonal office, CZ, Lucknow	Sh. Purushottam Verma	Director	purushottam.verma84@nic.in
27	Zonal Office, South Zone, Bengaluru	Shri A. Abdul Rahman	Assistant Director	rahman.a@gov.in
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29	Zonal office, NZ, Jaipur	Shri. Santosh kumar	Assistant Director	santosh.ku2066@gov.in
30	Zonal office, EZ, Kolkata	Shri. Suman Chandra Roy	Assistant Director	sc.roy71@gov.in, zo.ezfod@nic.in